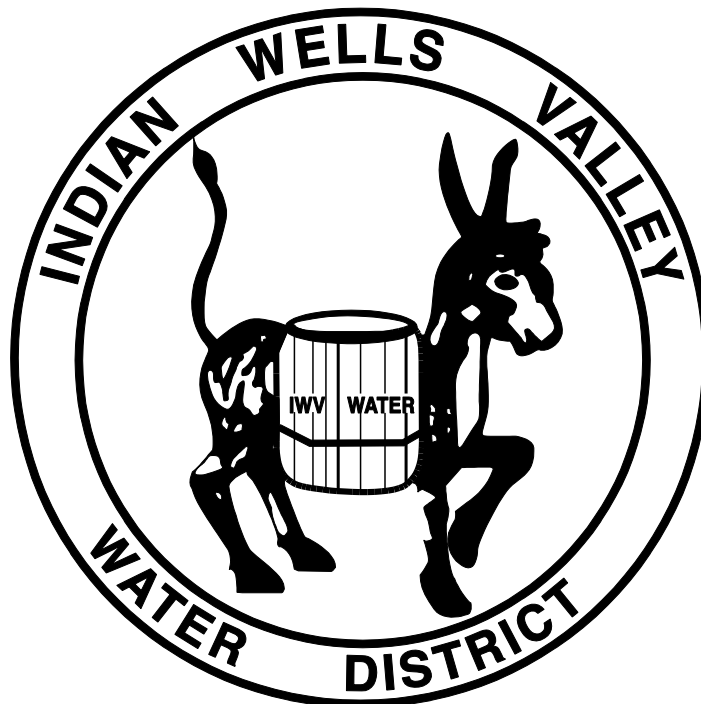


Indian Wells Valley Water District

Board of Directors Meeting



November 14, 2011

INDIAN WELLS VALLEY WATER DISTRICT

BOARD OF DIRECTORS

Harold W. Manning, President
Peggy Breeden, Vice President
Peter Brown
Leroy Corlett
Donald J. Cortichiato

Thomas F. Mulvihill
General Manager
Krieger & Stewart, Incorporated
Engineers
McMurtrey, Hartsock & Worth
Attorneys-at-Law

2011 COMMITTEE ASSIGNMENTS

ADMINISTRATION/EXECUTIVE COMMITTEE (BREEDEN/MANNING)

Personnel, Legal Matters, General Plan, Community Relations, Board Meeting Agendas, Ordinances, Rules, Regulations, Policies, Procedures, Customer Service, Variances, Director's Manual, etc.

FINANCE COMMITTEE (BREEDEN/CORTICHIATO)

Rates, Cost-of-Service, Budget, Audits, Cost Allocation, Investments, Financial Services, Insurance, Loans/Grants, Water Sales & Service Policy Manual, Accounting, Assessment Districts, Billing, etc.

WATER MANAGEMENT (CORLETT/CORTICHIATO)

Water Management, Water Policy, Water Quality, Conservation, Urban Water Management Plan, California Urban Water Conservation Council, Title 22 Compliance, etc.

PLANT & EQUIPMENT COMMITTEE (BROWN/CORLETT)

Transmission/Distribution System, Vehicles & Equipment, Wells, Reservoirs, Real Property Management, Telemetry, etc.

ALTERNATE WATER SUPPLY COMMITTEE (BROWN/MANNING)

Alternative sources for water supply including Blending, Importation, Reuse, etc.

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

REGULAR BOARD MEETING

AGENDA

MONDAY, NOVEMBER 14, 2011 - 7:00 P.M.

BOARD OF DIRECTORS' HEARING ROOM
500 W. RIDGECREST BLVD., RIDGECREST

(Pursuant to Government Code section 54957.5, any materials relating to an open session item on this agenda, distributed to the Board of Directors after the distribution of the agenda packet, will be made available for public inspection at the time of distribution at the following location: Indian Wells Valley Water District, 500 W. Ridgecrest Blvd., Ridgecrest, CA).

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. POSTING OF AGENDA DECLARATION
5. CONFLICT OF INTEREST DECLARATION
6. PUBLIC QUESTIONS AND COMMENTS

(THIS PORTION OF THE MEETING IS RESERVED FOR PERSONS DESIRING TO ADDRESS THE BOARD ON ANY MATTER NOT ON THE AGENDA AND OVER WHICH THE BOARD HAS JURISDICTION. HOWEVER, NO ACTION MAY BE TAKEN BY THE BOARD OF DIRECTORS ON ANY ITEM NOT APPEARING ON THE AGENDA. NON-AGENDA SPEAKERS ARE ASKED TO LIMIT THEIR PRESENTATION TO FIVE MINUTES. PUBLIC QUESTIONS AND COMMENTS ON ITEMS LISTED ON THE AGENDA WILL BE ACCEPTED AT ANY TIME THE ITEM IS BROUGHT FORTH FOR CONSIDERATION BY THE BOARD. WHEN YOU ARE RECOGNIZED BY THE CHAIRPERSON, PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD).

7. CURRENT BUSINESS/COMMITTEE REPORTS
 - A. Consent Calendar
 1. Approval of Minutes:
 - a. October 11, 2011 Regular Board Meeting
 2. Approval of Accounts Payable Disbursements

- B. Water Management Committee
 - 1. Application for Planning Grant for Establishment of Flood Control District
Committee recommends the following Motion: Board ratify and support District submission of the Planning Grant Application for Establishment of Flood Control District.

- C. Plant and Equipment Committee
 - 1. Service Lateral Replacements/City Paving Schedule

- D. Finance Committee
 - 1. Billing Software
Committee recommends the following Motion: Committee recommendation not available at time of Agenda posting.
 - 2. Cost of Service Study

- E. Inyo-Mono Regional Water Management Group Status

- F. Expected Director Vacancy

- G. General Manager and Staff Update
 - 1. Water Production and New Services
 - 2. Water Supply Improvement Project Update
 - 3. Association of California Water Agencies Outreach Recognition Award
 - 4. Water Meter Accuracy and Testing
 - 5. Permanent Asphalt Patch Repairs Update
 - 6. Well 18 Status

- 8. BOARD COMMENTS/FUTURE AGENDA ITEMS

- 9. CLOSED SESSION
 - A. Real Property
 Property Located in Inyo County, California, Approximately 2.24 Acres
 - 1. APN: 033-110-32
 District Negotiator: Tom Mulvihill
 Negotiating with: Olancha RV and Mobile Home Park, Inc.
 (Pursuant to Government Code Section 54956.8)

 - B. Potential Litigation
 One Matter
 (Pursuant to Government Code Section 54956.9(b)(1))

 - C. General Manager Succession
 (Pursuant to Government Code Section 54957(b)(1))

- 10. ADJOURNMENT

Requests for disability related modifications or accommodations, including auxiliary aids or services may be made by telephoning or contacting Rose Koch at the District offices. Please attempt to make such requests known at least 24 hours before the scheduled meeting.



Approval of Minutes

MINUTES OF THE REGULAR BOARD MEETING

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

October 11, 2011

The Regular Meeting of the Board of Directors of the Indian Wells Valley Water District was called to order by President Manning at 7:04 p.m. in the Board of Directors Hearing Room, 500 West Ridgecrest Boulevard, Ridgecrest, California.

CALL TO ORDER

The Pledge of Allegiance was led by Director Brown.

PLEDGE

DIRECTORS PRESENT: President Harold W. Manning
Vice-President Margaret "Peggy" L. Breeden
Director Peter E. Brown
Director Leroy H. Corlett
Director Donald J. Cortichiato

ROLL CALL

DIRECTORS ABSENT: None.

ALSO PRESENT: Jim Worth, Attorney;
Chuck Krieger, Consulting Engineer;
Tom Mulvihill, General Manager;
Jennifer Keep, Chief Financial Officer;
Reneé Morquecho, District Engineer;
Larry DeGano, Operations Superintendent;
Rose Koch, Recording Secretary

AGENDA DECLARATION

**AGENDA
DECLARATION**

Recording Secretary, Rose Koch, reported that the agenda for tonight's Regular Board Meeting was posted on Friday, October 7th, 2011.

CONFLICT OF INTEREST DECLARATION

**CONFLICT OF
INTEREST**

None.

President Manning announced that Item 7.E.3. Water Meter Accuracy and Testing will be moved after Public Questions and Comments.

PUBLIC QUESTIONS AND COMMENTS

**PUBLIC
COMMENTS**

Public making comment was Mark Williams, 324 Lenore, encouraging aggressive conservation in the Indian Wells Valley. A copy of his statement was distributed to the Board of Directors and staff.

President Manning announced that for Agenda Item 7.E.3. Water Meter Accuracy and Testing that there will be a presentation by staff followed by Board Comments and Public Comments.

WATER METER
ACCURACY &
TESTING

Jennifer Keep presented the background of the Datamatic, Inc. FIREFLY® Project and the Field Service and Customer Service procedures for excessive water bill complaints. When a complaint is received, the following steps are taken:

1. Customer Service staff reviews historical usage data with the customer. If the usage is not normal, Field Services will reread the meter.
2. If the reread indicates usage is still high, staff will generally advise customers to look for a leak.
3. If the usage has returned to normal, staff may offer suggestions to help customers recall the cause of high usage. A profile report from the FIREFLY® automated meter read system may be pulled to show daily and hourly usage in a graph format to help pinpoint when high usage occurred or establish water use patterns.
4. If the customer does not recall the cause of the high usage and questions the accuracy of the meter, the customer will be given the option of placing a \$45.00 deposit with the District and requesting a meter registration accuracy test.
5. If the meter is tested to be 98% accurate or better, District policy is that the disputed water passed through the meter. At this point, the customer may want to apply for an allowance for unanticipated use or set up payment arrangements.
6. If the meter is found to be faulty (less than 98% accurate) it is either repaired or replaced and immediate action is taken to pro-rate readings per Ordinance No. 94.

Director Brown commented that although air is common in the lines, a sudden burst of air through an open valve may show a sudden spike and immediately return to normal flow, but the spike does not stay elevated. Director Brown also commented that programming on water irrigation timers can be affected by power surges such as caused by lightning.

Director Cortichiato commented that the FIREFLY® profile can serve as a useful tool for identifying when the high usage is happening and can be easily investigated.

President Manning inquired whether a third party consultant had ever been brought in to test the meters. Staff responded that Golden Meter Service comes once a year to test large meters.

Director Corlett inquired whether staff looks at every read and how many complaints are received each week. Staff responded that Customer Service reviews every read to identify anything out of the ordinary and that complaints are randomly received and more often in the summer season. Director Corlett also inquired whether the complaints were only in certain areas. Staff responded that they are random.

Vice-President Breeden asked what the FIREFLY® profile shows and how it is accessed by the customer. Staff responded that the profile can go back as far as 74 days. The graph will show a bar for each days usage but has the ability to select individual days and get an hourly report. Anyone who has a question about their bill has the ability to see that profile if their meter is equipped with the FIREFLY®.

Customers commenting on excessive water bills were Harold Manos of 763 S. Nolan, Donald and Sandra Boyle of 1413 S. McCall, and Joyce Mershon of 821 W. Reeves. Customer Service staff and Field Service staff will continue to work with customers to resolve disputed water bills.

CONSENT CALENDAR

CONSENT CALENDAR

MOTION: was made by Director Brown and seconded by Vice-President Breeden, to approve the Minutes of the September 12, 2011 Regular Board Meeting, and to approve disbursement of Accounts Payable totaling \$1,574,389.08. The Motion was carried, unanimously. (Vote 5-0)

FINANCE COMMITTEE

FINANCE

Auditor Laura Bradford, CPA from Burkey, Cox, Evans, and Bradford Accountancy Firm gave a Power Point presentation of the Audited Financial Statements, June 30, 2011 prepared by Burkey, Cox, Evans, and Bradford Accountancy Corporation. The format of the audit report is very standardized and typical of a water district. Ms. Bradford reviewed the contents of the audit report which included the Independent Auditor's Report, Management Discussion and Analysis, Basic Financial Statements, Statement of Fiduciary Net Assets, Notes to Financial Statements, Statement of Revenues and Expenses, and other Independent Auditor's Report.

10-11 AUDIT

Laura Bradford announced that the District received an unqualified rating, had no weaknesses or problems. Results of the audit disclosed no instances of non-compliance or other matters that are required to be under government auditing standards. Ms. Bradford reported that staff is doing a tremendous job and should be commended.

Jennifer Keep informed the Board of the Warehouse Administrator's duties. Due to the announced retirement of the District's Warehouse Administrator, staff conducted a salary survey for this position's pay scale so it is more aligned with external and internal pay ranges for similar job responsibilities. The current salary range is \$16.87 per hour to \$31.81 per hour.

WAREHOUSE
ADMINISTRATOR
SALARY RANGE

Director Cortichiato reported that the Finance Committee discussed the salary range and the position and recommended hiring a replacement Warehouse Administrator at a new salary range of \$19.10 per hour to \$29.09 per hour as presented by staff when the current Warehouse Administrator retires.

MOTION: was made by Director Cortichiato and seconded by Vice-President Breeden, to approve the Warehouse Administrator new salary range of \$19.10 per hour to \$29.09 per hour as presented by staff and to refill the position when the current Warehouse Administrator retires. The Motion was carried, unanimously. (Vote 5-0)

PLANT AND EQUIPMENT COMMITTEE

P & E

Director Brown presented the Concept Plan for a 32-unit senior apartment complex at the corner of Downs Street and Church Avenue. This complex will be served from the A-zone water main in Downs Street. Staff used the hydraulic model to determine if the system can provide domestic and fire service to the complex. The system was able to maintain flow and pressure within District standards. The Committee recommended approval of the Concept Plan. CONCEPT PLANS APPROVAL

Director Brown also presented the Concept Plan for a 40-unit apartment just west of the intersection of Downs Street and Church Avenue. The complex will be served from the B pressure zone by tying into the water main in Church Avenue. Staff used the hydraulic model to determine if the system can provide domestic and fire service to the complex. The system was able to maintain flow and pressure. The District has informed the developer's engineer that the pressure will be high in this area. The Committee recommended approval of the Concept Plan.

MOTION: was made by Director Brown and seconded by Director Cortichiato, to accept the Concept Plan for a 32-unit senior apartment complex and the Concept Plan for a 40-unit professional apartment complex located at the northwest corner of Downs Street and Church Avenue as presented by Developer Ridgecrest Associates, CA LP. The Motion was carried, unanimously. (Vote 5-0)

INYO-MONO REGIONAL WATER MANAGEMENT GROUP STATUS

IMRWGMG

The Central Sierra Resource Conservation and Development Council Inc. (CSRC&DC) accepted an award of \$1,075,000 on behalf of the Inyo-Mono Regional Water Management Plan Group (IMRWGMG) from the California Department of Water Resources (DWR) for many worthy projects which will improve the quality of life for many residents of California's Eastern Sierra. LETTER OF AGREEMENT ACCEPTANCE & ACCEPTANCE OF FISCAL AGENT BUDGET

Director Corlett asked for permission from the Board to approve the Fiscal Agent Letter of Agreement and Fiscal Agent Budget (included in the Board Packet) for the Inyo-Mono Regional Water Management Plan Group as presented in the Board Package. This Agreement and Budget will be in effect for the next ten years. Jim Worth added that there is no fiscal impact to the District.

MOTION: was made by President Manning and seconded by Director Cortichiato, to give permission to Director Corlett to vote for the Fiscal Agent Letter of Agreement and Fiscal Agent Budget. The Motion was carried, unanimously. (Vote 5-0)

Director Corlett announced that an informational open house meeting of the Inyo-Mono Integrated Regional Water Management Program (IRWMP) will be held Monday, October 17, 2011, 4:00 p.m. to 7:00 p.m. at the Indian Wells Valley Water District Board Room. Representatives from CalTrout will be at the meeting to answer any questions.

Director Corlett also announced that the California Department of Water Resources (DWR) will be releasing an anticipated schedule for future IRWMP grant solicitations. DWR will begin soliciting for local groundwater grants in January, 2012. The final guidelines for the grants will be released in the spring. The applications will be due in the spring. Announcement of the final awards will be in the fall.

**GENERAL
MANAGER &
STAFF UPDATE**

GENERAL MANAGER AND STAFF UPDATE

Tom Mulvihill reported that the water production for September was 831.52 acre-feet (270,951,623.52 gallons) compared to 868.5 acre-feet in September 2010. There were two new residential services for the month of September.

PRODUCTION/
NEW SERVICES

The next public open house informational meetings for the Water Supply Improvement Project Draft Environmental Impact Report (EIR) have been scheduled for November 8th from 5-7 p.m. at the Inyokern Senior Center and November 9th from 5-7 p.m. at the Ridgecrest Council Chambers. Target date for release of the draft EIR is October 25th followed by a 45-day period of public review and comments. Tentatively a Public Hearing could be held at the first Regular Board Meeting on January 9th, 2012.

WSIP

Reneé Morquecho reported that Onstott Construction has completed 800 feet of the 2,600 feet of permanent asphalt repairs on California Avenue. If weather permits, asphalt repair should be completed by the end of this week. When this is complete, they will begin raising valve cans in the southwest area of town outside of City limits where the County paved numerous dirt roads over the summer.

ASPHALT PATCH
REPAIRS

Ms. Morquecho announced that an Arsenic Treatment Plant Ribbon Cutting Ceremony and public tours have been scheduled for Friday, October 28th. The Ribbon Cutting Ceremony will take place at 9:05 a.m. followed by a private tour for the Chamber of Commerce and Press. Public tours are scheduled for 4:00 p.m. and 5:00 p.m. Reservations for the public tours can be made by calling (760) 384-5511.

ARSENIC
FACILITY
TOURS

BOARD COMMENTS/FUTURE AGENDA ITEMS

**BOARD
COMMENTS**

Vice-President Breeden commended Jennifer Keep and staff for doing an excellent job on the audit.

Director Brown suggested that staff show customers that are disputing of high bills the meter and how it works.

With no further Board comments, President Manning recessed the meeting and adjourned to Closed Session at 8:47 p.m.

CLOSED SESSION

**CLOSED
SESSION**

The meeting was reconvened in Closed Session at 8:50 p.m.

The meeting was recalled to Open Session at 10:50 p.m.

There was no action taken which would require disclosure under the Brown Act.

ADJOURNMENT

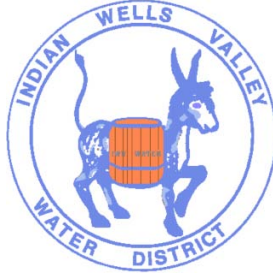
ADJOURNMENT

With no further business to come before the Board, the meeting was adjourned by President Manning at 10:50 p.m.

Respectfully submitted,

Rose Koch
Recording Secretary

APPROVED: _____



Committee Reports

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

WATER MANAGEMENT COMMITTEE
REGULAR MEETING

REPORT

THURSDAY, OCTOBER 27, 2011 – 2:00 P.M.

GENERAL MANAGER'S OFFICE
500 W. RIDGECREST BLVD., RIDGECREST

Attendees: Leroy Corlett, Don Cortichiato, Tom Mulvihill, Jennifer Keep, Rose Koch, and Ambassador Art Hislop

1. Call to Order

The meeting was called to order at 2:03 p.m.

2. Committee/Public Comments

Director Corlett suggested a reminder to customers be posted on future water bills to change their watering times to reflect the cooler weather.

Public Judie Decker reported that she is hearing a lot of negative comments from the public in regards to high water bills.

Director Corlett reported that the Desert Mountain Resource Conservation and Development Council (DMRCDC) is subscribing to a website that lists available grants. Director Corlett suggested that this grant website may be a good resource for the District.

3. Conservation Strategies

Director Corlett invited Mark Williams to reveal his conservation strategies to the District. Mr. Williams recently moved to Ridgecrest from the Columbia River Basin. He realizes that he is now living in a desert environment where the water is a finite resource. He strongly encourages the District to aggressively pursue water conservation with the following strategies:

1. Incentives to make people want to change their water use habits by offering water saving devices.
2. Restructure the rate schedule. The increased revenues will be used to pay for the conservation incentives.
3. Encourage Xeriscape.
4. Continue to educate.

Mr. Williams said that the District is not doing enough to sustain a reliable water source for the future.

The Committee recommended that “Conservation: The Next Step” be placed on the agenda of the Annual Board Workshop in January, 2012.

4. XERIC® Ambassador Update

Jennifer Keep reported that Staff met with the XERIC® Ambassadors on Tuesday, October 18th. Since the last meeting on July 25th, the Ambassadors have completed six consultations and have three that are pending. Their priority at this time is to build their consultation list. Staff will put a note on future bills to sign up for a free yard consultation.

The Ambassadors will have a booth at the Southern Sierra Boys and Girls Club Holiday Boutique Craft Show on Saturday, November 19th at the Heritage Inn Ready Room from 9 a.m. to 4 p.m. The Ambassadors will have a table with a sign-up list for yard landscape consultations. They will also be giving away free faucet aerators, showerheads, and hose nozzles. Each booth is required to bring a raffle gift basket valued at \$20.00. The water friendly gardening basket will include a moisture meter, hose nozzle, Rainbird drip irrigation kit, and other items for patio planting. There is also a \$25 registration fee. Their budget will cover these costs and the cost of printing 150 flyers. Their participation in this event will be included in the radio and Rocketeer advertisements at no cost to the District.

The Ambassadors have placed an ad in the Swap Sheet encouraging people to sign up for a free xeriscape consultation. The Swap Sheet donated the advertisement.

The Ambassadors and Staff discussed utilizing the District’s website to help encourage water conservation. Although there is a page for Conservation and Xeriscape with information, Staff will work with the IT department to include an on-line sign-up sheet for landscape consultations. This can be posted on both the Conservation page as well as the home page.

The Ambassadors are currently working on a XERIC® Ambassador job description. When they have completed the draft, they will present it to Staff for further additions/changes, etc.

5. Application for Planning Grant for Establishment of Flood Control District

Jennifer Keep reported that the Draft Inyo-Mono Request for Project Proposal has been forwarded to Lori Acton of Kern County Supervisor McQuiston’s Office. The Project “IWV Flood Control District Feasibility Study” is to conduct a research and feasibility study to determine what mechanisms are available to provide flood control services within the Indian Wells Valley as well as explore whether or not it is a viable option. The general purposes of a flood control district within the Indian Wells Valley is to avoid environmental damage caused by multiyear flood events, and to capture and put to new use waters produced in a multiyear flood event by recharging the IWV aquifer. Study would include a review of existing studies pertaining to master drainage plans with improvements for diversions and other facilities for recharge and flood control. Estimated Project Cost is \$100,000 of which \$25,000 is for engineering and legal fees. The deadline for submission is October 31st. If the County does not submit this application for the planning grant, with the support and cooperation from the Indian Wells Valley Cooperative Groundwater Management Group, the District will submit the application and carry it forward.

Committee recommends that the Board of Directors ratify and support District submission of the grant application.

6. Groundwater Flow Model Scenario: New Farms

Tom Mulvihill reported that Vice-President Breeden is requesting the District pay for a Groundwater Flow Model Scenario to determine what effect would be had on the water table if agricultural development occurs on property located west of Inyokern. Funds are available in the hydrogeology budget for running the scenario. The report will be to educate the public. The request will be taken to the Technical Advisory Committee for technical support. Committee recommends proceeding with the groundwater flow model scenario as requested.

7. Water Supply Improvement Project Status

Tom Mulvihill announced that public meetings have been scheduled for November 8th and 9th at 5:00 p.m. The meeting on November 8th will be held at the Senior Center in Inyokern and the November 9th meeting will be held at Ridgecrest City Hall. The draft Environmental Impact Report (EIR) has been released. It is available on the website and cd's. Public comments will be accepted up to December 9th. A formal public hearing will be held in January.

8. Future Agenda Items

No new items were added.

9. Adjournment

Meeting was adjourned at 3:26 p.m.

c:	Board Mulvihill	Keep DeGano	Morquecho File	Koch Committee Binder
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BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

PLANT AND EQUIPMENT
SPECIAL COMMITTEE REPORT

TUESDAY, NOVEMBER 8, 2011 – 10:00 PM

BOARD ROOM
500 W. RIDGECREST BLVD., RIDGECREST

Attendees: Leroy Corlett, Peter Brown, Renee Morquecho, Tom Mulvihill, Larry DeGano, Travis Reed, Jason Lillion and Jennifer Keep.

1. Call to Order

The meeting was called to order at 10:04 a.m.

2. Committee/Public Comments

Director Corlett asked that the TAC look into flood control/recharge basin options in the valley. Staff informed Director Corlett that this items has been added to the next TAC agenda.

3. Water Supply Improvement Plan Update

The first of two Open Houses for the Draft EIR will be held tonight at the Inyokern Senior Center. The second Open House will be tomorrow evening at Ridgecrest City Hall. Both Open Houses are scheduled for 5:00 pm to 7:00 pm. The Open House will consist of a PowerPoint presentation followed by a brief question and answer period and then an open house format for attendees to ask questions. Written comments on the Draft EIR will be taken until December 9, 2011.

4. Service Lateral Replacements/City Paving Schedule

The District has included a line item for service lateral replacements in the list of Capital Projects provided to the consultant working on the update to the Cost of Service Study. Staff estimated the amount of work to be done each year based on a draft paving/resurfacing schedule from the City and the average number of laterals that could be replaced each day. Staff has asked the City for an update to their paving schedule and to keep the District closely informed of their future plans.

5. Well 18 Status

Consultant BESST was unable to get camera access through the sounding tube to video the well. In order to assess how clogged the sounding tube might be, staff flushed approximately 1000 gallons of water down the sounding tube without any problems (no backup). BESST

then sent a “dummy” tool for staff to insert into the sounding tube to and see if they could get it all the way down the tube and into the well. Just yesterday staff was successful in working the dummy tool through the sounding tube and into the well. Staff is now awaiting a schedule from BESST for a second attempt to video the well without pulling the pump.

6. Permanent Asphalt Patch Repairs Update

Onstott Construction has finished all paving and just last Friday finished the last of the concrete valve boxes on California Avenue. Replacing striping on California Avenue is the only item left to finish the project. Staff plans to execute a Change Order this week for Onstott to install new valve boxes in the southeast area of town where the County just paved several dirt roads.

7. Well 17 Discharge Permit Status

NAWS is working on a Categorical Exemption for the discharge water onto Navy property. District staff is currently reviewing a draft Navy document for this purpose.

8. New A-zone Tank(s) Site Status

The Navy real estate representative has informed Staff that it is looking into how BLM acquired the piece of property sold to the District that the District would like to trade for a similar piece owned by the Navy. Evidently the Navy used to own the property that the District owns and it is still listed on their maps as owned by the Navy. The senior real estate specialist in San Diego does not recommend trading or “swapping” parcels because this would be at least a 2 year process. Since the land was originally acquired through congressional appropriation, they would have to go through Washington to have the land swap approved. Staff was told this is not impossible, but is a lengthy process. What the Navy recommends is a lease or easement for the amount of property the District needs for the new tank(s) and access/pipelines. This process would take about 1 year and the local real estate specialist is familiar with this process since he recently processed one for Southern California Edison. Staff asked the Committee how they would like to proceed and if they have a preference. Since there is no urgency at this time, the Committee directed Staff to obtain more information about a lease/easement and what the terms of a such an agreement would entail and to report back to the Committee. They would also like to know if the District can pursue both a land swap and a lease/easement at the same time since a land swap is the preference, but if this is stalled or not approved, the lease/easement would be in place.

9. Regulatory Compliance

Arsenic notices were mailed last week. Staff expects the District will need to send 2 more notices.

10. Future Agenda Items

- Well 13 Site Beautification
- RFQ for delivery of cold patch

The meeting was adjourned to Closed Session at 10:49 am.

11. Closed Session

The meeting was reconvened in Closed Session at 10:50 am.

- a) Real Property Negotiations**
Property Located in Inyo County, California
APN: 033-110-32
District Negotiator: Tom Mulvihill
Negotiating With: Olancha RV and Mobile Home Park, Inc.
(Pursuant to Government Code Section 54956.8)

The meeting was recalled to Open Session at 11:17 am.

There was no action take that would require disclosure under the Brown Act.

12. Adjournment

The meeting was adjourned at 11:19 am.

c:	Brown	Morquecho	Lillion	Post	Krieger
	Corlett	DeGano	Koch	Committee Binder	Keep
	Mulvihill	Calendar	Board	File	



7.B.1

Draft Inyo-Mono Request for Project Proposal

Please complete the following information as accurately as possible and return it to Holly Alpert (holly@inyomonowater.org) or mail it to: PO Box 8163, Mammoth Lakes, CA 93546. Please submit this form on or before Monday, October 31, 2011.	
Organization Name	INDIAN WELLS VALLEY WATER DISTRICT
Contact Person(First Name)	JENNIFER
Contact Person (Last Name)	KEEP
Contact Person Title	CFO
Address(Line1)	PO BOX 1329
Address (Line 2)	RIDGECREST CA 93556-1329
Email	jennifer.keep@hotmail.com
Phone	(760) 384-5515
Fax	(760) 375-0167
Project Title	IWV FLOOD CONTROL DISTRICT FEASABILITY STUDY
County where project will be completed	KERN
Watershed(s) where project will be completed	INDIAN WELLS VALLEY
Estimated Project Cost	\$100,000
Estimated Project Duration	12 months
Project Description including problem(s) to be addressed, project goals and project objectives (250 words or less).	Conduct a research and feasibility study to determine what mechanisms are available to provide flood control services within the Indian Wells Valley as well as explore whether or not it is a viable option. The general purposes of a flood control district within the IWV is to avoid environmental damage caused by multiyear flood events, and to capture and put to new use waters produced in a multiyear flood event by recharging the IWV aquifer. Study would include a review of existing studies pertaining to master drainage plans with improvements for diversions and other facilities for recharge and flood control.

* For more information about the State Water Plan Strategies please go to: www.waterplan.water.ca.gov



7.D.1.

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

AGENDA ITEM: **Springbrook Software Update**

Committee:

Finance

Background:

The Indian Wells Valley Water District has used Springbrook Software for billing and accounting for 11 years. In June 2005, the District upgraded to Springbrook Software, Inc.'s version 6.02. Since that time, Springbrook has invested tens of thousands of hours rewriting the mission-critical applications our District relies upon to run our day-to-day business. Each module has been thoroughly tested both in-house and at organizations like ours over the last few years. With significant input from their existing client base, Springbrook's emphasis has been and continues to be centered on employee productivity, constituent and employee self-service, security, and compliance with Federal and State requirements.

The software is currently stored on a Microsoft 2000 server. This server has not been supported since 2010 and version 6.02's operating system is incompatible with the District's new Microsoft 2008 server. Due to this lack of stability, it is necessary for the District to upgrade its billing and accounting software. The new version of Springbrook Software is compatible with the District's Microsoft 2008 server.

Policy or Current Practice:

In preparation for the impending software upgrade, staff has reviewed three billing and accounting software systems including Springbrook Software's Version 7. Staff feels that all three billing and accounting software options are similar to one another, and all of them, including Springbrook's Version 7 are certainly more versatile than Springbrook's Version 6.02, which will increase staff's reporting capabilities. Conservation rate structures (aka, budget billing) is available in Springbrook's Version 7, and has unlimited capabilities. For an added annual cost, all three software vendors offer web payments and IVR (Interactive Voice Response) options.

Options:

1. Upgrade Springbrook Software to the most current generation. The process can begin immediately, but the final conversion would occur around July 2012.
2. Submit a Request for Proposal to purchase a new billing and accounting software package.

Fiscal Impact:

1. IWVWD retains an annual maintenance agreement with Springbrook. As a result, Springbrook will not charge software related fees for upgrades but only charges fees associated with professional services to consult, train, manage the project, implement, provide technical and programming services, and convert existing data. Total estimated cost to upgrade Springbrook is \$46,000. The breakdown is as follows:

Cost	Description
\$15,600	Migration management & Post Migration Transition Services
\$ 6,750	Custom Code Rewrites
\$17,400	Consulting & Training
\$5,000	Travel expenses to IWVWD
\$ 1,250	IWVWD IT Technician Training
\$46,000	Total Expense

The costs are based on billable hours and would be spread over three fiscal years:

- \$7,925 due FY 2011-2012 (10% deposit of training and migration costs plus 50% of customization costs plus IT Technician training)
 - \$21,575 due FY 2012-2013 (40% of training and migration costs plus 50% of customization costs plus travel expenses to IWVWD)
 - \$16,500 due FY 2013-2014 (50% of training and migration costs).
2. Staff received a quote from Tyler Technologies for Incode software for a total purchase price of \$133,000 not including estimated travel expenses.

Committee Discussion and Minutes:



7.G.3.



Association of California Water Agencies

Leadership. Advocacy. Information. Since 1910.

October 26, 2011

Tom Mulvihill
Indian Wells Valley WD
P.O. Box 1329
Ridgecrest, CA 93556

Dear Tom Mulvihill:

Congratulations! Your agency is the top ACWA Outreach winner in your region. The outstanding effort made by you and all members enrolled in the Outreach Network has helped ACWA accomplish its legislative goals this year.

Here's a list of all the winning agencies in each region for the 2011 Outreach Recognition Awards.

Region 1: Hidden Valley Lake CSD
Region 2: Bella Vista Water District
Region 3: El Dorado Irrigation District
Region 4: South San Joaquin ID
Region 5: Zone 7 Water Agency

Region 6: Kings River Conservation District
Region 7: Indian Wells Valley Water District
Region 8: Three Valleys Municipal WD
Region 9: Cucamonga Valley Water District
Region 10: Valley Center Municipal WD

This year, ACWA's Outreach Ambassadors fought tirelessly to have their voices heard. This includes responding to multiple alerts on AB 646 and SB 931. Over 40 different letters were sent by the Outreach Ambassadors to the Delta Stewardship Council urging council members to make the right policy choices. And, with the help of your letters, the governor signed the ACWA-sponsored bill, SB 215, which will help combat the spread of quagga mussels.

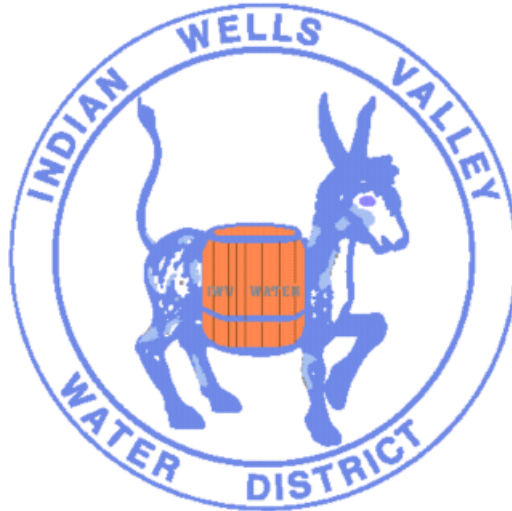
ACWA will acknowledge your achievement at the 2011 ACWA Fall Conference in Anaheim during the Thursday, December 1 General Luncheon. The overall winner will be announced at the luncheon.

As a regional winner, seats for two representatives will be reserved at special tables at the luncheon to accept your award. Please contact ACWA's Outreach Specialist Ellen Martin, ellenm@acwa.com, no later than **Friday, November 4** to advise her who will be accepting the award on your agency's behalf.

Thank you for all of your hard work this year on helping advance ACWA's legislative goals!

Sincerely,

Paul Kelley, ACWA President



The Mission
of the
Indian Wells Valley Water District
is to deliver the
highest quality water at the
best possible price
while continuing to serve as
respectful stewards of the environment.

The Vision
of the
Indian Wells Valley Water District
is to provide for
self-sustaining water resources
now and for
generations to come.

Board of Directors