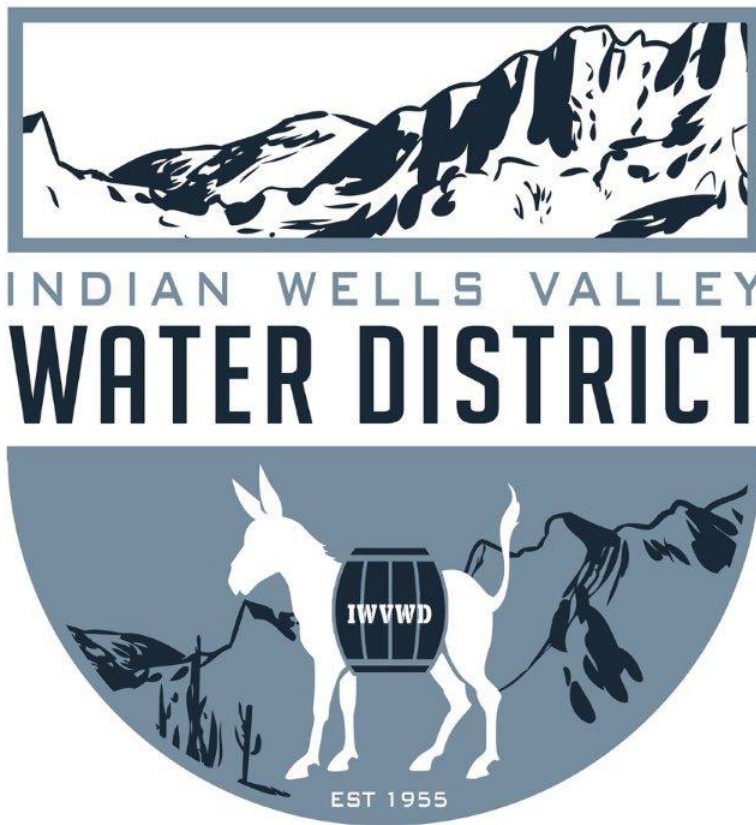


INDIAN WELLS VALLEY WATER DISTRICT

Board of Directors Meeting



May 11, 2026



INDIAN WELLS VALLEY WATER DISTRICT



BOARD OF DIRECTORS

Ronald R. Kicinski, President
David C. H. Saint-Amand, Vice President
Mallory J. Boyd
Charles D. Griffin
Stanley G. Rajtora

George D. Croll
General Manager
Krieger & Stewart, Incorporated
Engineers
McMurtrey, Hartsock, Worth & St. Lawrence
Attorneys-at-Law

2026 COMMITTEE ASSIGNMENTS

ADMINISTRATION/EXECUTIVE COMMITTEE (GRIFFIN/KICINSKI)

Personnel, Legal Matters, General Plan, Community Relations, Board Meeting Agendas, Ordinances, Rules, Regulations, Policies, Procedures, Customer Service, Variances, Director’s Manual. Groundwater Sustainability Act, Indian Wells Valley Groundwater Authority, Water Management, Water Policy, Conservation, Alternative sources for water supply including Blending, Importation, Reuse, etc.

FINANCE COMMITTEE (KICINSKI/BOYD)

Rates, Cost-of-Service, Budget, Audits, Cost Allocation, Investments, Financial Services, Insurance, Loans/Grants, Water Sales & Service Policy Manual, Accounting, Assessment Districts, Billing, etc.

PLANT & EQUIPMENT COMMITTEE (RAJTORA/ SAINT-AMAND)

Transmission/Distribution System, Vehicles & Equipment, Wells, Reservoirs, Real Property Management, and Telemetry, Water Quality, Urban Water Management Plan, CalWEP, Title 22 Compliance, etc.

Committee Meetings are generally scheduled on a regular day and time.
Committee Meetings are subject to change.

Plant & Equipment
Finance
Administration/Executive

Monday before the Board Meeting at 3:00 p.m.
Tuesday before the Board Meeting at 3:00 p.m.
Wednesday before the Board Meeting at 3:00 p.m.

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

REGULAR BOARD MEETING

AGENDA

MONDAY, MAY 11, 2026
CLOSED SESSION - 4:30 P.M.
OPEN SESSION - 6:00 P.M.

BOARD OF DIRECTORS' HEARING ROOM
500 W. RIDGECREST BLVD., RIDGECREST

All District meetings are streamed live through Zoom

Join Zoom Meeting at:
<https://zoom.us/j/9649549487>
Meeting ID: 964 954 9487

One tap mobile:
669-900-9128, 9649549487# US (San Jose)
669-444-9171, 9649549487# US
Dial by your location:
669-900-9128 US (San Jose)
669-444-9171 US
253-215-8782 US (Tacoma)

(In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Isabel Tejada at (760) 384-5502. Requests must be made as early as possible and at least one full business day before the start of the meeting. Pursuant to Government Code section 54957.5, any materials relating to an open session item on this agenda, distributed to the Board of Directors after the distribution of the agenda packet, will be made available for public inspection at the time of distribution at the following location: Indian Wells Valley Water District, 500 W. Ridgecrest Blvd., Ridgecrest, CA.)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Posting of Agenda Declaration
5. Conflict of Interest Declaration
6. Public Questions and Comments on Closed Session
7. Closed Session
 - A. Potential Litigation
Conference with Legal Counsel
1 Matter
(Pursuant to Government Code Section 54956.9(d)(2)(4))

- B. Existing Litigation
Conference with Legal Counsel
Mojave Pistachios, LLC v Indian Wells Valley Water District, et al.
Orange County Superior Court Case No. 30-2021-01187275-CU-OR-CJC
(Pursuant to Government Code Section 54956.9(d)(1))

- C. Real Property Negotiations
District Negotiators: George Croll and Jim Worth
Landowner Negotiator: Gary Arnold, Esq.
Property Description: Little Lake Ranch, Inc.
(Pursuant to Government Code Section 54956.8)

- D. Personnel Matter
One Position: General Manager
Consider the appointment of the General Manager.
(Pursuant to Governments Code Section 54957(b)(1) and 54957.6)

- E. Personnel Matter
One Position: Special Project Coordinator.
Consider the appointment of the Special Projects Coordinator.
(Pursuant to Governments Code Section 54957(b)(1) and 54957.6)

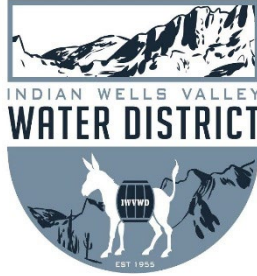
- 8. Public Questions and Comments
(This portion of the meeting is reserved for persons desiring to address the Board on any matter not on the agenda and over which the Board has jurisdiction. However, no action may be taken by the Board of Directors on any item not appearing on the agenda. Non-agenda speakers are asked to limit their presentation to five minutes. Public questions and comments on items listed on the agenda will be accepted at any time the item is brought forth for consideration by the Board. When you are recognized by the chairperson, please state your name for the record.)

- 9. Current Business/Committee Reports
 - A. Consent Calendar
Description: Approval of Board Meeting Minutes and Accounts Payable Disbursements.
 - 1. Approval of Minutes:
 - i. April 07, 2026, Special Board Meeting.
 - ii. April 08, 2026, Special Board Meeting.
 - iii. April 13, 2026, Regular Board Meeting.
 - iv. April 21, 2026, Special Board Meeting
 - 2. Approval of Accounts Payable Disbursements.

 - B. Admin/ Exec Committee
 - 1. Job Description Revisions
Description: Review and discussion on the proposed revisions of the job descriptions for Chief / District Engineer, IT Supervisor, and IT Technician.

- C. Comprehensive Groundwater Adjudication
Description: Report and discussion regarding the status of the Comprehensive Groundwater Adjudication.
- D. Indian Wells Valley Groundwater Authority
Description: Report and discussion regarding meetings of the Indian Wells Valley Groundwater Authority (IWVGA). Including, Board discussion and consideration of issues of importance requiring action by the IWVGA. Next meeting is scheduled for May 13, 2026.
- E. General Manager Compensation
Description: The Board to consider the compensation of the General Manager.
- F. Special Projects Coordinator Compensation
Description: The Board to consider the compensation of the Special Projects Coordinator.
- G. General Manager Update (The Board will consider and may act on the following items):
Description: Water District Business
 1. Significant WD events, service outages, emergencies etc.
 2. Pertinent Legislative Updates
 3. Personnel safety and injury reports
 4. Updates on Committee meeting topics not covered elsewhere
 5. Public Outreach and Meeting/Conference attendance requests
- H. Engineering/Water Supply Update (The Board will consider and may act on the following items):
Description: Engineering updates
 1. Update on District consolidations
 - i. Inyokern CSD
 - ii. Rademacher Way/Gordon St.
 - iii. Dune 3 Mutual Water Company
 - iv. Stark Street Water System
 2. Brady Street Transmission Pipeline Replacement
 3. Water Supply
- I. Financial Update (The Board will consider and may act on the following items):
Description: Report on the District's current financial status
 1. Year to date water use
 2. Financial Reports and status
 3. Water Smart notifications
 4. Turn-off/Turn on monthly data
- J. Operations Update (The Board will consider and may act on the following items):
Description: Update on Operations
 1. Valve exercising
 2. Utility marking data (USA North and South)

3. NO-DES Flushing
 4. After Hours Calls
 5. Service Lateral Repairs
 6. Lateral Replacements
 7. Hydrants Repairs / Replacements
 8. Mainline Repairs
10. Board Comments/Future Agenda Items.
 11. Date of next Regular Board meeting: **June 08, 2026.**
 12. Adjournment.



Committee Reports

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

PLANT AND EQUIPMENT COMMITTEE
REGULAR MEETING

REPORT

MONDAY, MAY 4, 2026 – 3:00PM
BOARD ROOM
500 W. RIDGECREST BLVD., RIDGECREST

Attendees: David Saint-Amand, Stan Rajtora, John Svika, Ty Staheli, George Croll and Renee Morquecho.

1. Call to Order

The meeting was called to order at 3:00 pm.

2. Committee/Public Comments

None.

3. Water System Consolidations: Update

- Inyokern CSD: Staff reported no news from the State regarding consolidation with the Inyokern CSD.
- Dune 3: The Dune 3 project is out to bid. Bid opening will be June 3rd with a pre-bid meeting on May 13th.
- Stark Street: Staff is reviewing the initial alignment with K&S this week. A subsequent meeting will then be held with Stetson and their right-of-way specialist.
- Rademacher Way (Phase 2): The right-of-way specialist is working on obtaining the remaining easements.

4. Brady Street: Mainline Replacement Project Status

The District's construction crew has finished installation of the pipeline and has tied into Ward Avenue. Remaining are verification of compaction, paving in the intersection with Ward and repair of two driveways.

5. Future Agenda Items

- Future capital purchases

6. Adjournment

The meeting was adjourned at 3:18 pm.

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

FINANCE COMMITTEE
REGULAR MEETING

REPORT

TUESDAY MAY 5, 2026 – 3:00 PM
BOARD ROOM
500 W. RIDGECREST BLVD., RIDGECREST

ATTENDEES: Ron Kicinski, David Saint-Amand, George Croll, Ty Staheli, John Svika, and Renee Morquecho

1. Call to Order

The Finance Committee Meeting was called to order at 3:00 pm.

2. Committee/Public Comments

None.

3. Fraud Risk Discussion

Description: Discuss potential or actual fraud risks within the organization.

Nothing to report.

4. GA Imported Water Costs

Description: Discuss imported water costs and potential impact to customers' bills

Mr. Croll is doing further research on costs.

5. Financial Statements April 30, 2026 (preliminary)

Description: Presentation to Committee financial report depicting preliminary revenue and expense of the previous fiscal year.

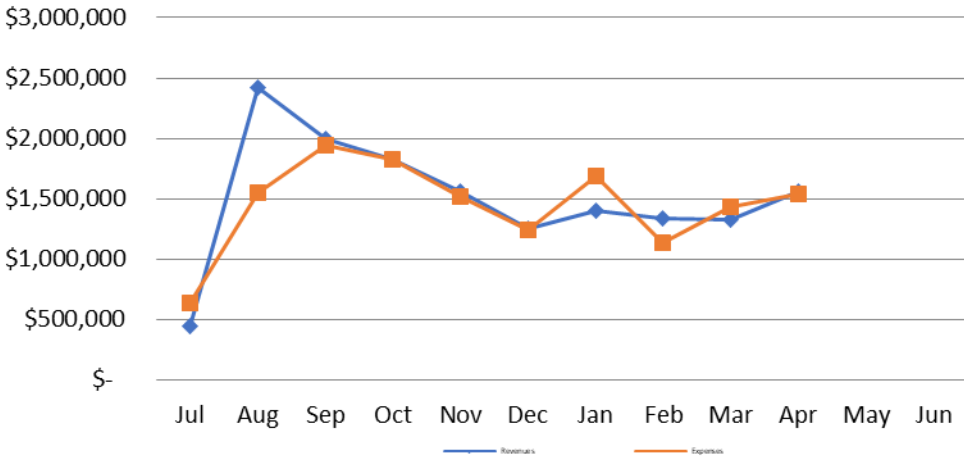
Estimated year-to-date revenues as of April 30, 2026, are \$15,125,244 and expenses are \$14,512,740, therefore revenues exceeded expenditures by \$612,504, which is better than budget by \$682,574.

Staff presented the following spreadsheet, which compares April year-to-date actual to budgeted revenues and expenses by category:

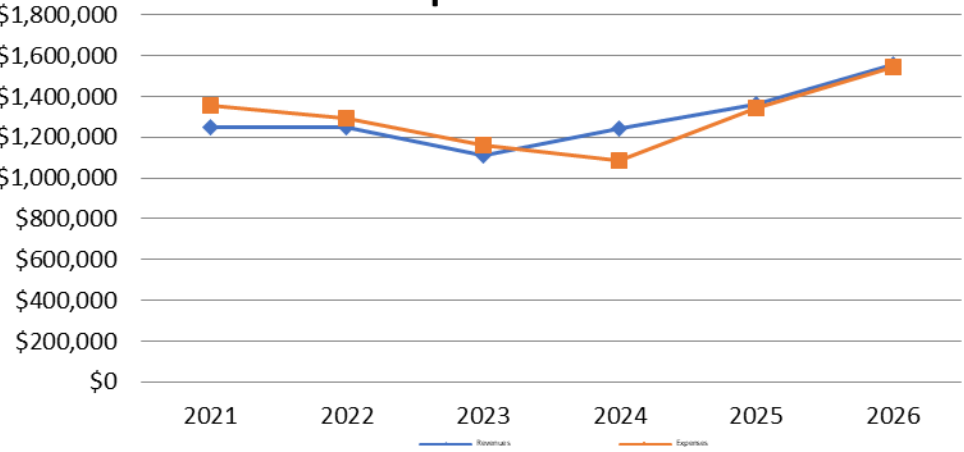
Indian Wells Valley Water District
Revenues vs. Expense
Actuals & Budget through April 2026 (Preliminary)

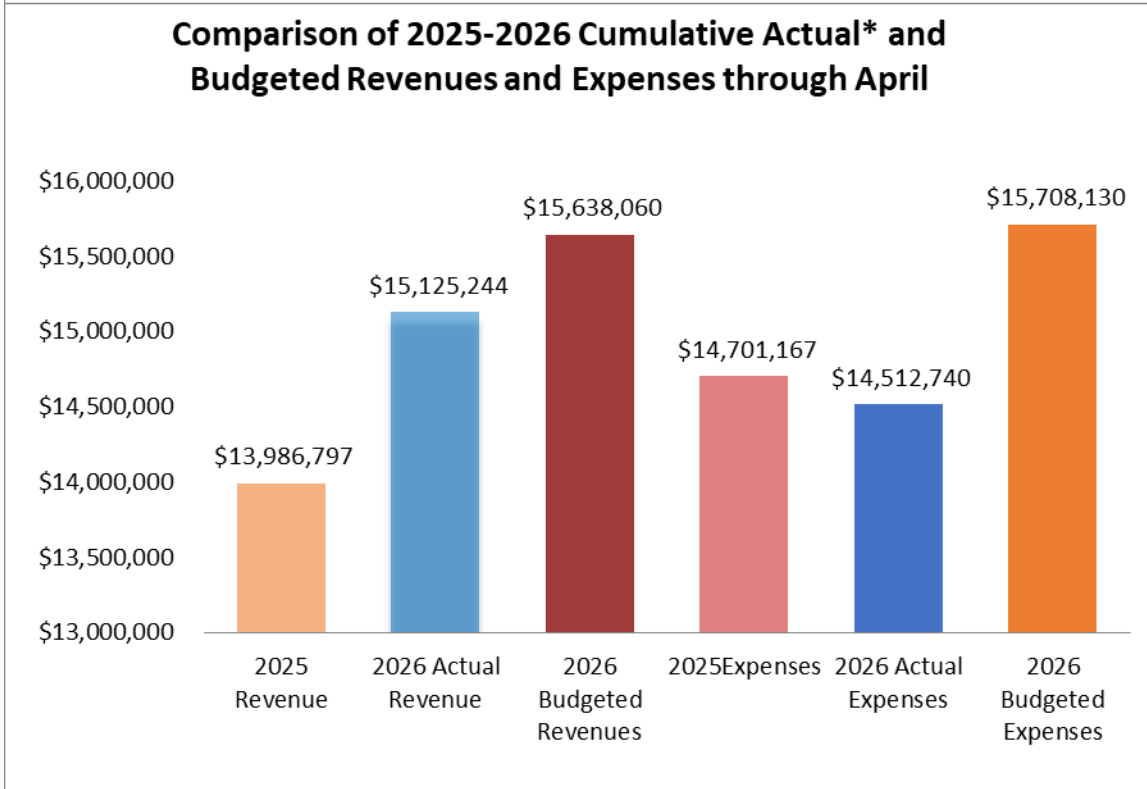
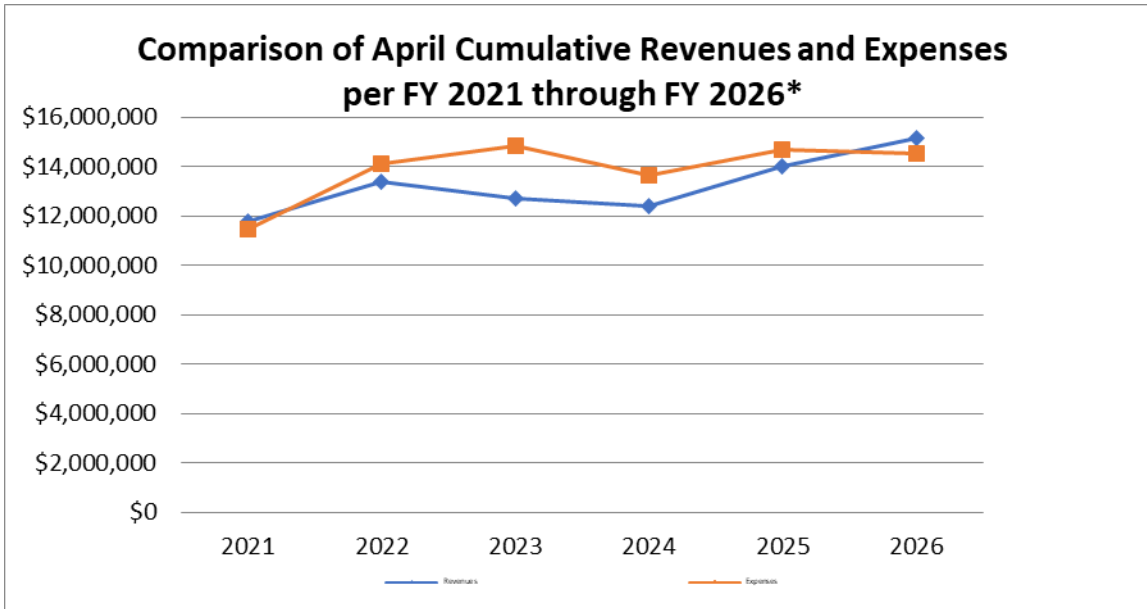
	2026 Budget	YTD Budget	Actuals	Δ
Revenues				
Total Water Sales	14,939,300	11,459,260	11,410,391	-48,869
GSA Fees	3,377,580	2,543,085	2,522,096	-20,988
Total Water Service Revenue	375,900	286,962	360,856	73,894
Total Non-Operating Income	172,400	131,610	167,033	35,422
Capital Contributions	1,594,372	1,217,144	664,868	-552,275
Total Revenues	20,459,552	15,638,060	15,125,244	-512,816
Expenses				
Water Supply	1,907,557	1,560,000	1,361,607	-198,394
Arsenic Treatment Plants	462,519	378,248	140,281	-237,967
Transmission & Distribution	1,898,115	1,552,278	1,168,541	-383,737
Engineering	696,189	569,343	538,865	-30,478
Customer Service	566,939	463,643	349,000	-114,643
Field Services	600,408	491,014	477,904	-13,110
General & Administration	3,169,078	2,591,672	2,348,799	-242,873
Legal	1,500,000	1,226,700	1,357,044	130,344
Legislative	107,100	87,586	94,690	7,104
Depreciation	3,300,000	2,750,000	2,750,000	0
Non-Operating, Interest	1,674,379	1,327,598	1,326,798	-800
Non-Operating, Miscellaneous	437,500	357,788	450,943	93,155
GSA Fees	3,420,830	2,249,054	2,091,520	-157,534
Non-Operating, Conservation	34,200	27,969	15,290	-12,679
Non-Operating, Alternate Water	92,000	75,238	41,459	-33,779
Total Expenses	19,866,814	15,708,130	14,512,740	-1,195,390
Net Revenue Increase (Decrease)	592,738	-70,070	612,504	682,574
Capital Expenditures			2,103,014	
-Bond or Grant Funded			1,625,004	
Debt Service Principle			1,039,985	
Total GSA Extraction Fee Paid			3,780,783	
Total GSA Replenishment Fee Paid			<u>15,807,928</u>	
			19,588,712	

Comparison of FY 2025-2026 Revenues and Expenses by Month



Comparison of April Revenues and Expenses per Fiscal Year





*Actual Revenues and Expenses are Estimated

6. Accounts Payable Disbursements

Description: Presentation to Committee of Accounts Payable Disbursements reports for Board approval.

The Committee reviewed the accounts payable disbursements totaling \$591,572.56 as follows:

Checks through:	<u>4/9/26</u>	<u>4/23/26</u>
Prepaid	\$ 65,260.12	\$ 104,451.14
Current	<u>420,509.08</u>	<u>301,352.22</u>
Total	<u>\$ 485,769.20</u>	<u>\$ 405,803.36</u>

7. Future Agenda Items

- Credit Card Fees
- 2027 Budget

8. Adjournment

The Committee adjourned at 3:17 pm.

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

ADMINISTRATION/EXECUTIVE COMMITTEE

REGULAR MEETING AGENDA

WEDNESDAY, MAY 06, 2026

3:00 PM

BOARDROOM OR [ZOOM ROOM](#)
500 W. RIDGECREST BLVD., RIDGECREST

ATTENDEES: Ron Kicinski, George Croll, Renee Morquecho, Ty Staheli, John Svika and Isabel Tejada

1. Call to Order

The meeting was called to order at 3:00 PM

2. Committee/Public Comments

None.

3. Outstanding Public Record Requests (PRR)

George Croll reported there is one outstanding PRR that legal is working on.

4. Conference and Training Travel

Renee Morquecho reported there is nothing scheduled as of now however staff is actively looking for potential conferences or training opportunities.

5. Indian Wells Valley Groundwater Authority

The last GA meeting was cancelled, nothing new to review or discuss.

6. Job Description Revisions

Staff presented three job descriptions IT Supervisor, IT Technician and Chief/District Engineer. The IT Supervisory title change was approved in 2025 by the Board so the job description is being updated to reflect that change. The Board also previously approved an unfunded position for the IT department so staff prepared a job description. Staff also combined the District Engineer and Chief Engineer job descriptions. President Kiciniski recommended they be presented to the full Board.

7. Salary Survey

Staff reported the Salar Survey is not ready to take to the Board just yet, it should be ready for the June meeting.

8. Draft Agenda for the Regular Board Meeting of May 11, 2026

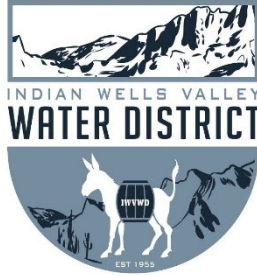
The committee reviewed Agenda and made no changes.

9. Future Agenda Items

None.

10. Adjournment

Meeting was adjourned at 3:10 PM



Approval of Minutes

MINUTES OF THE SPECIAL BOARD MEETING

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

APRIL 07,2026

The Special Meeting of the Board of Directors of the Indian Wells Valley Water District was called to order by President Kicinski at 4:00 p.m. in the Board of Directors Hearing Room, 500 West Ridgecrest Boulevard, Ridgecrest, California.

CALL TO ORDER

The Pledge of Allegiance was led by Mallory Boyd.

PLEDGE

DIRECTORS PRESENT: President Ronald R. Kicinski
Vice President David C.H. Saint-Amand
Director Charles D. Griffin
Director Stan G. Rajtora
Director Mallory J. Boyd

ROLL CALL

DIRECTORS ABSENT: None.

STAFF PRESENT: George Croll, General Manager
Jim Worth, Attorney
Renée Morquecho, Chief Engineer
Tyrell Staheli, Chief Financial Officer
John Svika, Operations Manager
Isabel Tejada, Recording Secretary

**AGENDA
DECLARATION**

Recording Secretary, Isabel Tejada, reported that the agenda for today's Special Board Meeting was posted on Monday, April 6, 2026.

AGENDA DECLARATION

**CONFLICT OF
INTEREST**

CONFLICT OF INTEREST DECLARATION

None.

**PUBLIC
COMMENTS**

PUBLIC QUESTIONS AND COMMENTS ON CLOSED SESSION

None.

With no further Board or Public comments, President Kicinski recessed the meeting and adjourned to Closed Session at 4:02 p.m.

CLOSED SESSION

**CLOSED
SESSION**

The meeting was reconvened in Closed Session at 4:05 p.m.

Closed Session was adjourned at 5:11 p.m.

The meeting was reconvened to Open Session at 5:16 p.m.

No action was taken that requires disclosure under the Brown Act.

ADJOURNMENT

ADJOURNMENT

With no further business to come before the Board, the meeting was adjourned at 5:17 p.m.

Respectfully submitted,

Isabel Tejada
Recording Secretary

APPROVED: _____

DRAFT

MINUTES OF THE SPECIAL BOARD MEETING

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

APRIL 08,2026

The Special Meeting of the Board of Directors of the Indian Wells Valley Water District was called to order by President Kicinski at 8:00 a.m. in the Board of Directors Hearing Room, 500 West Ridgecrest Boulevard, Ridgecrest, California.

CALL TO ORDER

The Pledge of Allegiance was led by David C.H. Saint-Amand.

PLEDGE

DIRECTORS PRESENT: President Ronald R. Kicinski
Vice President David C.H. Saint-Amand
Director Charles D. Griffin
Director Stan G. Rajtora
Director Mallory J. Boyd

ROLL CALL

DIRECTORS ABSENT: None.

STAFF PRESENT: Isabel Tejada, Recording Secretary

AGENDA DECLARATION

Recording Secretary, Isabel Tejada, reported that the agenda for today's Special Board Meeting was posted on Monday, April 6, 2026.

**AGENDA
DECLARATION**

CONFLICT OF INTEREST DECLARATION

None.

**CONFLICT OF
INTEREST**

PUBLIC QUESTIONS AND COMMENTS ON CLOSED SESSION

None.

**PUBLIC
COMMENTS**

With no further Board or Public comments, President Kicinski recessed the meeting and adjourned to Closed Session at 8:02 a.m.

CLOSED SESSION

The meeting was reconvened in Closed Session at 8:10 a.m.

**CLOSED
SESSION**

Closed Session was adjourned at 11:25 a.m.

The meeting was reconvened to Open Session at 11:29 a.m.

No action was taken that requires disclosure under the Brown Act.

ADJOURNMENT

With no further business to come before the Board, the meeting was adjourned at 11:30 a.m.

ADJOURNMENT

Respectfully submitted,

Isabel Tejada
Recording Secretary

APPROVED: _____

MINUTES OF THE REGULAR BOARD MEETING

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

APRIL 13, 2026

The Regular Meeting of the Board of Directors of the Indian Wells Valley Water District was called to order by President Kicinski at 4:30 p.m. in the Board of Directors Hearing Room, 500 West Ridgecrest Boulevard, Ridgecrest, California. **CALL TO ORDER**

The Pledge of Allegiance was led by Stan G. Rajtora. **PLEDGE**

DIRECTORS PRESENT: President Ronald R. Kicinski
Vice President David C.H. Saint-Amand
Director Charles D. Griffin
Director Stan G. Rajtora
Director Mallory J. Boyd **ROLL CALL**

DIRECTORS ABSENT: None.

STAFF PRESENT: George Croll, General Manager
Jim Worth, Attorney
Renée Morquecho, Chief Engineer
Tyrell Staheli, Chief Financial Officer
John Svika, Operations Manager
Amber Chapin, Recording Secretary

AGENDA DECLARATION **AGENDA DECLARATION**
Recording Secretary, Amber Chapin, reported that the agenda for today's Regular Board Meeting was posted on Thursday, April 09, 2026.

CONFLICT OF INTEREST DECLARATION **CONFLICT OF INTEREST**
None.

PUBLIC QUESTIONS AND COMMENTS ON CLOSED SESSION **PUBLIC COMMENTS**
None.

With no further Board or Public comments, President Kicinski recessed the meeting and adjourned to Closed Session at 4:32 p.m.

CLOSED SESSION **CLOSED SESSION**
The meeting was reconvened in Closed Session at 4:34 p.m.
Closed Session was adjourned at 5:45 p.m.

The meeting was reconvened to Open Session at 6:00 p.m.

No action was taken which would require disclosure under the Brown Act.

PUBLIC QUESTIONS AND COMMENTS

The Board heard public comment from Rene Westa-Lusk.

**PUBLIC
COMMENTS**

CONSENT CALENDAR

MOTION: was made by Vice President Saint-Amand and seconded by Director Boyd approving the Minutes of the March 09, 2026, Regular Board Meeting, March 24, 2026, Special Board Meeting, and Payment of Accounts Payable totaling \$939,400.96. Motion was carried, unanimously. (Ayes: Griffin, Kicinski, Rajtora, Saint-Amand, Boyd. Nays: None. Absent: None.)

**CONSENT
CALENDAR**

Administration/Executive Committee

Director Griffin announced he would be abstaining from item 9.B.1 and 9.B.2 because his son is an employee of the District.

George Croll presented the new organization chart, which reflects the Water Supply department under Engineering. Mr. Croll explained this move will balance the departments more evenly between managers. Currently information from Water Supply flows through the Operations Manager to the Engineering Department, this move will also make communication more efficient within staff.

ORGANI

MOTION: was made by Director Rajtora and seconded by Director Boyd approving the Organization Chart revisions. Motion was carried, unanimously. (Ayes: Kicinski, Rajtora, Saint-Amand, Boyd. Nays: None. Absent: None. Abstain: Griffin)

George Croll presented four job descriptions for the positions that were affected by the Organization Chart revisions. The changes to job descriptions were minor, mainly focusing on title changes and updating reporting duties.

**TRUCK
PURCHASE**

MOTION: was made by Director Rajtora and seconded by Vice President Saint-Amand approving the job descriptions for Chief Engineer, Water Supply Supervisor, Construction Supervisor and Operations Manager. Motion was carried unanimously, by the following roll call vote:

- President Kicinski: Aye
- Vice President Saint-Amand: Aye
- Director Boyd: Aye
- Director Griffin : Abstain
- Director Rajtora: Aye

Plant & Equipment Committee

Renée Morquecho reported the District would like to move forward with closing the work done by Onstott Construction for this fiscal year. They have completed \$250,285.11 worth of work, the District is holding a retention of \$12,514.20 that will be released once the contract is accepted and closed out. Onstott will start work again for the next fiscal year on July 1.

GRANT FUNDING

MOTION: was made by Vice President Saint-Amand and seconded by Director Boyd authorizing staff to accept the contract work for Fiscal Year 2025-26. (Ayes: Griffin, Kicinski, Rajtora, Saint-Amand, Boyd. Nays: None. Absent: None.)

Renée Morquecho presented a Request for Variance from Onstott Construction for APN 477-020-23, it is a vacant lot that will be used for storage. Currently there is no pipeline fronting this parcel, District policy would require a mainline extension on Gordon Street connecting to the existing pipeline on Church Avenue. Surrounding parcels can access water from other streets so the extension is unnecessary. Staff is asking the Board to grant the variance with a Covenant Running with the Land requiring the construction of the pipeline across the entire frontage if needed in the future.

REQUEST FOR VARIANCE

MOTION: was made by Director Griffin and seconded by Director Rajtora approving the Variance Request from Onstott Construction for APN 477-020-23. (Ayes: Griffin, Kicinski, Rajtora, Saint-Amand, Boyd. Nays: None. Absent: None.)

Renée Morquecho presented a Request for Variance from Kim Young for APN 354-021-12 (1360 N Brady), this property previously received water service from a well that was shared with a neighbor (1380 N Brady), that well is no longer in service. Currently the only pipeline that fronts this property is the District's transmission pipeline on Brady Street. The District's Sales & Service Policy requires "a water main line extension to and across the entire frontage of the parcel(s) to be served". A mainline extension to reach the Young property would result in a dead-end with one connection and it would be highly unlikely the pipeline would need to be extended to reach any neighboring parcels. Ms. Young is requesting a variance and would like to set a meter on Reeves and run a service to her parcel through an easement granted by her neighbor at 1380 N Brady Street. Staff is asking the Board to grant the variance with the provision that an easement, of width agreeable to both parties, be recorded against both properties that allows the water service connection to Reeves Ave.

REQUEST FOR VARIANCE

MOTION: was made by Director Boyd and seconded by Director Rajtora approving the Variance Request from Kim Young for APN 354-021-12 (Ayes: Griffin, Kicinski, Rajtora, Saint-Amand, Boyd. Nays: None. Absent: None.)

COMPREHENSIVE ADJUDICATION

COMPREHENSIVE ADJUDICATION

Jim Worth reported the expert depositions have concluded and the District continues to move toward the Safe Yield trial on June 1.

Mr. Worth reported there was a hearing on April 6 where two pre-trial motions were heard, both brought by the IWVGA. The first was an objection to the District's subpoena of Anthony Brown as a witness to the Phase 2 trial, the objection was denied by the Judge. The second was a request to prevent testimony regarding groundwater in storage, that motion was denied as well.

INDIAN WELLS VALLEY GROUNDWATER AUTHORITY (IWVGA)

IWVGA

Vice President Saint-Amand reported the IWVGA Meeting that was scheduled for April 8, 2026 was cancelled, no reason was given for the cancellation.

Water Resources Development Act Overview of Imported Water Pipeline Project

PRESENTATION

George Croll gave a presentation discussing the Imported Pipeline Project funding. The full PowerPoint is available on the District's website along with supporting documents.

The Board heard public comment from Renee Westa-Lusk.

**GENERAL
MANAGER
UPDATE**

General Manager Update

George Croll reported there has been no new updates to AB 1413 and reported on potential legislation that may affect the District. There was nothing significant to report in regards to personal safety and injury reports. The District participated in the Conservation in the IWV event on March 14, the Home and Leisure Show on March 21-22 and Mr. Croll spoke at the Republican Club on March 20.

Engineering Update

**ENGINEERING
UPDATE**

Water Systems Consolidations:

- o Inyokern CSD: The State will be planning the next public meeting, no official update at this time.
- o Rademacher Way/Gordon St: The IWVGA has hired a right of way consultant to get the final easements in place. Once that has been completed the District can order parts and begin on the project.
- o Dune 3: The agreement has been finalized and the State Water Resources Control Board has granted the District permission to proceed to bid.
- o Stark Street: The District has filed the CEQA exemption, this project will be completed via change order to Dune 3. Staff and legal will be working with LAFCO to get an emergency connection permission.

Renée Morquecho reported pressure testing and chlorination has been completed on the Brady Street transmission pipeline. The bacteriological samples were completed and have come back negative. The tie in process has began at Inyokern Road, the Construction crew installed a total of 2,675 lineal feet of 24 in PVC pipe, 4 fire hydrants and will be installing 2 more hydrants. Once they have completed the tie in on Inyokern Road they will complete the tie in on Ward Avenue. The line should be back online in the next week.

BRADY STREET

Financial Update

**FINANCIAL
UPDATE**

Ty Staheli reported the year to date water use, total billed consumption year to date in 2025 was just under 1.8 million and in 2026 it is just under 1.7 million.

Mr. Staheli reported year-to-date actual revenue of \$13.56 million which is about \$560,000 below budget. Capital contributions are down and will most likely not realize this year due to reimbursements for projects like Dune 3, Rademacher and Stark Street. Mr. Staheli reported expenditures are just under \$13 million which is \$1.2 million below budget. The District is ahead overall with net income. Capital expenditures to date are just over 1.8 million, 1.3 million of that is funded by either grants or bond proceeds. The District has paid just over \$3.7 million in extraction fees and \$15.8 million in replenishment fees to the IWVGA. Staff also provided an update on meter installations; delinquent account turn offs and WaterSmart alerts.

Operations Update

**OPERATIONS
UPDATE**

John Svika reported there were 32 valves exercised which brings the year-to-date total to 495 valves. There was 218 USA North locates which brings the year-to-date total to 2,560 and 3 USA South which brings the year-to-date to 7. Mr. Svika reported there were 19 flushes which brings the total water saved by the NO-DES truck year-to-date to just under 10 million gallons. Staff reported 14 afterhours calls which resulted in 7 lateral repairs and 1 mainline repair. For the month there were 16 service lateral repairs, 14 lateral replacements, 1 hydrant repair and 1 blowoff repair.

Mr. Svika gave an update on projects completed by the Water Supply department.

The Board heard public comment from Renee Westa-Lusk.

BOARD COMMENTS/FUTURE AGENDA ITEMS

Director Boyd complimented staff for their hard work.

Director Rajtora and Director Griffin thanked George Croll for his effort in putting together the informational presentation.

Vice President Saint-Amand thanked George Croll for the presentation and gave praise for the financial position of the District.

President Kicinski also thanked George Croll and complimented staff for their hard work.

DATE OF NEXT REGULAR BOARD MEETING

The date of the next Regular Board Meeting is Monday, May 11, 2026.

ADJOURNMENT

With no further business to come before the Board, the meeting was adjourned at 7:28 p.m.

Respectfully submitted,

Isabel Tejeda
Recording Secretary

APPROVED: _____

**BOARD
COMMENTS/FUTU
RE AGENDA
ITEMS**

**DATE OF NEXT
MEETING**

ADJOURNMENT

MINUTES OF THE SPECIAL BOARD MEETING

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

APRIL 21, 2026

The Special Meeting of the Board of Directors of the Indian Wells Valley Water District was called to order by President Kicinski at 4:00 p.m. in the Board of Directors Hearing Room, 500 West Ridgecrest Boulevard, Ridgecrest, California. **CALL TO ORDER**

The Pledge of Allegiance was led by John Svika. **PLEDGE**

DIRECTORS PRESENT: President Ronald R. Kicinski
Vice President David C.H. Saint-Amand
Director Charles D. Griffin **ROLL CALL**

DIRECTORS ABSENT: Director Stan G. Rajtora
Director Mallory J. Boyd

STAFF PRESENT: Renée Morquecho, Chief Engineer
Tyrell Staheli, Chief Financial Officer
John Svika, Operations Manager
Isabel Tejada, Recording Secretary

STAFF ATTENDING
REMOTELY: Jim Worth, Attorney

AGENDA DECLARATION
Recording Secretary, Isabel Tejada, reported that the agenda for today's Special Board Meeting was posted on Monday, April 20, 2026. **AGENDA DECLARATION**

CONFLICT OF INTEREST DECLARATION
None. **CONFLICT OF INTEREST**

PUBLIC QUESTIONS AND COMMENTS ON CLOSED SESSION
None. **PUBLIC COMMENTS**

With no further Board or Public comments, President Kicinski recessed the meeting and adjourned to Closed Session at 4:02 p.m.

CLOSED SESSION
The meeting was reconvened in Closed Session at 4:04 p.m. **CLOSED SESSION**

Closed Session was adjourned at 4:32 p.m.

The meeting was reconvened to Open Session at 4:35 p.m.

President Kicinski announced the Board has selected Renée Morquecho as the new General Manager, and has authorized legal to enter negotiations on the final contract which will be prepared and ready for Board approval at the May Board meeting, the proposed start date is June 1. No other action was taken which would require disclosure under the Brown Act.

ADJOURNMENT

ADJOURNMENT

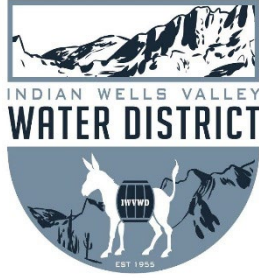
With no further business to come before the Board, the meeting was adjourned at 4:36 p.m.

Respectfully submitted,

Isabel Tejada
Recording Secretary

APPROVED: _____

DRAFT



9.B.1.

INDIAN WELLS VALLEY WATER DISTRICT

Job Description

IT Supervisor

Position Overview

Position Title:	IT Supervisor
Employment Classification:	Exempt
Department:	Administration
Reports To:	Chief Financial Officer (CFO)

Job Summary

Under general/administrative direction, plans, directs, organizes, and manages all information technology (IT) operations, services, communications and SCADA systems; develops policies, procedures, goals, and budgets; interprets and applies existing policies; oversees plans, manages, organizes and directs the activities of personnel and contractors engaged in the professional and technical support of district-wide computer systems and data networks, including hardware and software maintenance; oversees the acquisition, use and maintenance of IT equipment and software; supervises and evaluates assigned staff; and coordinates assigned activities.

Supervision

Minimal. Direction is provided by the CFO, as needed.

Supervises and evaluates assigned staff.

Essential Duties and Responsibilities

- Plans, manages, coordinates, organizes and directs the District's IT functions and activities, including Supervisory Control and Data Acquisition (SCADA) system technology needs.
- Schedules, trains and supervises IT staff and/or contractors responsible for network and systems administration, operations, maintenance, analysis, and programming; prepares employee performance evaluations and reviews employee effectiveness for assigned staff.
- Plans, designs/evaluates and implements new applications utilizing both internal and external IT resources.
- Manages development of and compliance with IT-related standards, specifications, and administrative procedures and practices, including security standards and best practices.

- Upgrades and maintains compatibility of software and hardware.
- Ensures the proper repair and maintenance of District IT equipment, including connectivity for field staff.
- Plans for and maintain District Information Technology Disaster Recovery readiness.
- Assists management staff with long range planning of District IT functions, including the acquisition of equipment and software.
- Coordinates work with other District departments to provide timely, cost-effective, integrated systems and related support.
- Prepares and administers the IT department budget, reviews budget expenditure requests and recommends expenditure levels.
- Keeps secure records and prepares reports regarding IT equipment, services and functions.
- Serves as a liaison between District and IT vendors.
- Provides support for management staff with presentations regarding District IT functions and services.
- Attendance at various meetings, including safety meetings.
- Provides advice and consultation on the development of all District IT systems and software.

All other temporary work assignments which are infrequently assigned, and not covered above, shall be considered non-essential tasks, duties or responsibilities.

Skills and Abilities

Knowledge of:

- Windows operating systems, Linux operating systems, remote server administration tools (RSAT), network virtualization, and network monitoring platforms. Principles and practices of current IT systems, networking, business and operational applications web/cloud technology and system/network security.
- Principles and practices of project management.

- Systems and procedures development, including the development/acquisition and implementation of IT applications.
- IT equipment operation and maintenance.
- Communications equipment operation and maintenance.
- Application of IT methods to the operations and services of the District.
- Principles and practices of budget preparation and fiscal controls.
- District policies, rules, regulations and procedures.
- Pertinent local, state and federal laws, rules and regulations.
- Principles and practices of organization, administration, and personnel management.

Ability to:

- Maintain the Districts networks, to install and set up hardware and software for the network, workstations, thin clients and telecommunication systems and services.
- Maintain the Districts supervisory control and data acquisition (SCADA), programmable logic controllers (PLC), PLC network communications equipment, stratus servers, and virtualization.
- Perform difficult computer information system network installation, repair and maintenance work.
- Analyze and define complex problems, evaluate alternatives, and provide solutions.
- Maintain the District security, access control and surveillance systems.
- Keep written records and make written and informal oral reports.
- Maintain sound client/customer relationships to ensure customer satisfaction with quality and quantity of service.
- Maintain sound and cooperative working relationships with coworkers and management to ensure output of a good and efficient product or service.
- Plan, manage, coordinate, organize and direct the general Information Technology needs of the district.

- Assist with the development and control of the IT budget.
- Develop and implement IT related policies and procedures.
- Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement solutions in support of District goals and objectives.
- Analyze business requirements by partnering with key stakeholders across the organization to develop solutions for IT needs.
- Maintain confidentiality as necessary.
- Initiate and maintain effective safety practices that relate to the nature of the work.
- Effectively represent the District's IT functions with users and vendors.
- Effectively supervise, train and evaluate assigned personnel.
- Establish and maintain effective and cooperative working relationships with coworkers, outside agencies, vendors, consultants/contractors and the public.
- Communicate effectively both verbally and in writing

Minimum Qualifications

Any combination of experience and education that would likely provide the required knowledge and abilities would be qualifying. An equivalent combination of experience, education/training may be accepted by the General Manager. A typical way to obtain knowledge and abilities would be:

- **Experience:** Seven years of experience in the setup, operation and maintenance of PCs and Networks. Additional consideration will be given to candidate with prior supervisory experience.
- **Education:** Bachelor's Degree in Information Technologies or Computer Science is required. Equivalent years of experience may be substituted at the discretion of the General Manager.
- **Certifications:** Microsoft, CompTIA, and Cisco certifications desired but not required. Other equivalent certifications may be considered.
- **Licenses:** Must possess State of California Class C Driver's License.

Must successfully complete a physical examination and drug screen. Must have a driving record acceptable to the District's insurance underwriter.

Physical Requirements and Working Conditions

The physical requirements and physical demands placed upon this position are outlined separately. (A copy of these requirements is to be attached to this job description).

The District will provide reasonable accommodation in accordance with the Americans with Disabilities Act (ADA) and the California Fair Employment and Housing Act (FEHA).

Equal Employment Opportunity

The Indian Wells Valley Water District is an Equal Opportunity Employer. Employment decisions are made without regard to race, color, religion, sex (including pregnancy, sexual orientation, or gender identity), national origin, age, disability, veteran status, genetic information, or any other protected category under federal, state, or local law.

Unless otherwise covered by a Memorandum of Understanding or other agreement, employment with the District is considered at-will, and nothing in this job description alters that status.

IT Supervisor: Job Description Approval

Department Manager Recommendation:
General Manager Approval:
Received and Recorded by Human Resources:

INDIAN WELLS VALLEY WATER DISTRICT

Job Description

IT Technician

Position Overview

Position Title:	IT Technician
Employment Classification:	Non-Exempt
Department:	Administration
Reports To:	IT Supervisor

Job Summary

Under the general supervision of the IT Director, this position performs routine technical support activities while developing the knowledge, certifications, and skills needed for higher-level responsibilities. Duties include providing full help desk support, installing and configuring computer hardware and software, and applying system upgrades. The incumbent diagnoses and repairs computer hardware and peripheral devices and resolves a variety of software-related issues.

Supervision

Moderate, direction is provided by the Information Technology Supervisor.

Essential Duties and Responsibilities

- Provide technical assistance and support for computer and network issues in person, over the phone, or email.
- Determine users' technical needs and provide them with appropriate solutions; train computer and mobile device users; train users on District approved software and applications; explain the role of network applications and equipment to end users.
- Configuration, setup, and deployment of new or replacement desktops, laptops, tablets, and printers. Ensure all needed applications are installed, and functional, on replacement device.
- Ensure Operating System (OS) and application updates are deployed in a timely fashion.
- Resolve technical problems with Local Area Networks (LAN), Wide Area Networks (WAN), Supervisory Control and Data Acquisition (SCADA), and other systems and applications.

- Work with the IT Supervisor to install and configure computer networks including LAN and WAN.
- Test computers peripherals, hardware and software to ensure that they are working appropriately, upgrade software, patches, and operating systems on a continuous basis.
- Ensure that all computers are secured effectively by installing and updating District approved antivirus and / or antimalware software; maintain documentation of technical maintenance procedures carried out; maintain and update all hardware and application documentation.
- Assist in development, troubleshooting and repair of existing applications; assist in preparation of system specifications; build and test network patch cables.
- Assist District personnel as needed, including after-hours, on-call, weekends, holiday, etc., by resetting user network, application, and device passwords; acting as a technical resource to assist users with resolving computer issues.
- Build and maintain positive working relationships with co-workers, other District employees and the public using principles of good customer service.
- Attend and record all District board, committee, workshop, special, and public meetings both during normal working hours and meetings after normal business hours including but not limited to evenings, weekdays and weekends.
- Maintain and troubleshoot the District's boardroom audio-visual system, and VoIP phone system.
- Maintain and troubleshoot the District's Network Video Recording system.
- Maintain and administer District issued cell phones.
- Attendance at all required meetings, including safety meetings.

All other temporary work assignments which are infrequently assigned, and not covered above, shall be considered non-essential tasks, duties or responsibilities.

Skills and Abilities

Knowledge of:

- Computer hardware, and software.
- TCP/IP communications.

- Network protocols.
- Working knowledge of Windows Desktop, Server, Workstation and mobile Operating Systems including, iOS and Android.
- Demonstrates advanced knowledge in the following software packages, Word, Excel, Access, PowerPoint, Acrobat.
- Principles and practices of good customer service.

Ability to:

- Analyze problems, identify alternatives, and implement recommendations.
- Troubleshoot problems related to computer equipment, software, and network media.
- Establish and maintain effective working relationships with those contacted in the course of work including District staff and the public.
- Use office equipment such as computers, printers, phones, but not limited to these items.
- Obtain industry standard IT certifications or education.
- Learn and take classes focused upon new technologies and programming utilized by the District.
- Preserve a high level of confidentiality of information encountered as part of work.
- Learn to maintain and administer District security systems and methods.
- Assist users; explain clearly and provide technical training to others in the use of various systems hardware and software.
- Work scheduled and emergency overtime; be available for call back as required to meet the operational requirements of the District.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Minimum Qualifications

Any combination of experience and education that would likely provide the required knowledge and abilities would be qualifying. An equivalent combination of experience, education/training may be accepted by the General Manager. A typical way to obtain knowledge and abilities would be:

- **Experience:** Two years of experience working with computer information systems.
- **Education:** High School diploma or equivalent. Candidate must have taken formal college courses in Information Technology to be considered. Required to obtain a minimum of an associate's degree in information technology or cyber security technology within 3 years of the start date if the candidate does not already possess a degree.
- **Certifications:** Microsoft, CompTIA, and Cisco certifications desired but not required. Other equivalent certifications may be considered.
- **Licenses:** Must possess State of California Class C Driver's License.

Must successfully complete a physical examination and drug screen. Must have a driving record acceptable to the District's insurance underwriter.

Physical Requirements and Working Conditions

The physical requirements and physical demands placed upon this position are outlined separately. (A copy of these requirements is to be attached to this job description).

The District will provide reasonable accommodation in accordance with the Americans with Disabilities Act (ADA) and the California Fair Employment and Housing Act (FEHA).

Equal Employment Opportunity

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Unless otherwise covered by a Memorandum of Understanding or other agreement, employment with the District is considered at-will, and nothing in this job description alters that status.

IT Technician: Job Description Approval

Department Manager Recommendation:
General Manager Approval:
Received and Recorded by Human Resources:

DRAFT

INDIAN WELLS VALLEY WATER DISTRICT

Job Description

Chief/District Engineer (Revised: 05/06/26)

Position Overview

Position Title:	Chief or District Engineer
Employment Classification:	Exempt
Departments:	Engineering & Water Supply
Reports To:	General Manager

Job Summary

To manage the Engineering and Water Supply Departments including engineering; chemical, bacteriological and biological reviews; regulatory compliance; and related technical and administrative assignments. When assigned by the General Manager, assist and support the General Manager, including acting as General Manager.

Supervision

Minimal. Direction is provided by the General Manager, as needed.

Directly supervise Engineering support staff including the Assistant/Associate/Senior Engineer, Water Supply Department and others as assigned.

Distinguishing Characteristics

Serves as a high-level manager overseeing water system planning, design, and regulatory compliance. The Chief/District Engineer is responsible for presenting technical information and updates to the public and Board of Directors. Manages complex water infrastructure projects, including water treatment systems, pipelines, and pumping stations. Ensures the District complies to State and Federal regulations regarding water quality, and environmental regulations. Attendance at various meetings, including safety meetings.

Essential Duties and Responsibilities

- Provide leadership by example; establish and maintain quality standards.
- Maintain District Engineering standards manual and review plans for compliance with District standards; draft engineering plans and specifications for District projects.
- Responsible for monitoring the requirements of and responding to regulatory agencies regarding respective technical and administrative requirements.
- Hazardous substance management, permitting, and compliance with EPA and the State Department of Toxic Substance Control regulations.

- Research records for impacts to District facilities upon receipt from City, County, or private developer of proposed construction projects. Responds to originator for any District requirements.
- Perform computer analysis for engineering calculations and design.
- Prepare construction bid packages, including adjusting contract documents, technical specifications, and special provisions for specific project requirements.
- Prepare plans, maps, technical specifications, and special provisions for specific projects.
- Oversee maintenance of District's Geographic Information System.
- Responsible for water quality testing programs, quality and production record-keeping and reporting.
- Responsible for maintaining engineering drawings and records.
- Assist with and attend various Board and Committee meetings.
- Assist in development of budgets and monitor capital projects.
- Assist in performing rate studies, water production and consumption analysis; file annual water consumption/production/quality reports with respective agencies.
- Draft RFPs/RFQs and scope of services for outside services.
- Make effective oral and written presentations to groups within and outside the District.
- Maintain sound client/customer relationships to ensure customer satisfaction with quality and quantity of service.
- Perform other duties as assigned.

All other temporary work assignments which are infrequently assigned, and not covered above, shall be considered non-essential tasks, duties or responsibilities.

Skills and Abilities

Knowledge of:

- Scientific principles applicable to the production and distribution of potable water.

- Complex principles and practices of public utility engineering, including all aspects of design and construction.
- Basic management practices.
- General regulatory procedures.
- Communication protocol with public and other agencies.

Ability to:

- Communicate clearly and effectively, both orally and in writing.
- Learn the technical aspects of water production and distribution including water quality.
- Properly interpret and make decisions in accordance with applicable laws, regulations and policies.
- Establish and maintain effective working relationships with others.

Minimum Qualifications

Any Combination of experience and education that provides the required knowledge and abilities is qualifying, along with the specific licenses/certifications as outlined below.

- **Experience:** Minimum of two years' work experience preferred at the level of an Associate/Senior Engineer level. Familiarity with the codes and regulations related to drinking water is desirable. Must possess strong oral and written communication skills. Familiarity with computer applications including AutoCAD, GIS and water hydraulic modeling software is a plus.
- **Education:** Minimum of a Bachelor of Science degree in Civil, Environmental, or Mechanical Engineering from an accredited college or university. Academic course work should have included hydraulics and the principles of water treatment. Graduate degree is a plus.
- **Certifications:** None.
- **Licenses:**
 - Chief Engineer: Registration as a Professional Civil Engineer in the State of California is required. If applicant possesses a P.E. license from another state, applicant must obtain a California P.E. license within two years of hire date. Must

possess State of California Class C Driver's License.

- District Engineer: Possess an Engineer-in-Training (EIT) certificate. The District Engineer is expected to begin working on obtaining his/her PE License within 2 years.

Must successfully complete a physical examination and drug screen. Must have a driving record acceptable to the District's insurance underwriter.

Physical Requirements and Working Conditions

The physical requirements and physical demands placed upon this position are outlined separately. (A copy of these requirements is to be attached to this job description).

The District will provide reasonable accommodation in accordance with the Americans with Disabilities Act (ADA) and the California Fair Employment and Housing Act (FEHA).

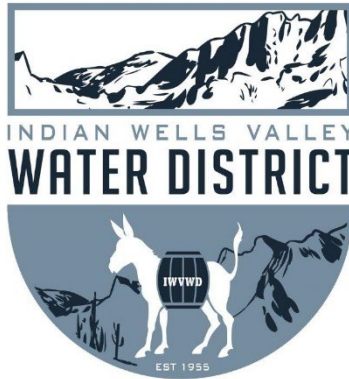
Equal Employment Opportunity

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Unless otherwise covered by a Memorandum of Understanding or other agreement, employment with the District is considered at-will, and nothing in this job description alters that status.

Chief/District Engineer: Revised Job Description Approval

Department Manager Recommendation:
General Manager Approval:
Received and Recorded by Human Resources:



The Mission of the

Indian Wells Valley Water District

is to deliver the highest quality water at the best possible price while continuing to serve as respectful stewards of the environment.

The Vision of the

Indian Wells Valley Water District

is to provide for self-sustaining water resources now and for generations to come.

Board of Directors