MINUTES OF THE REGULAR BOARD MEETING

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

September 8, 2014

The Regular Meeting of the Board of Directors of the Indian Wells Valley Water District was called to order by President McKernan at 7:00 p.m. in the Board of Directors Hearing Room, 500 West Ridgecrest Boulevard, Ridgecrest, California.

The Pledge of Allegiance was led by Director Cortichiato.

DIRECTORS PRESENT: President Don J. McKernan
Vice-President Leroy H. Corlett
Director Peter E. Brown
Director Donald J. Cortichiato

DIRECTORS ABSENT: Director Charles F. Cordell

ALSO PRESENT: Isaac St. Lawrence, Attorney;
Don Zdeba, General Manager;
Jason Lillion, Operations Superintendent;
Jennifer Keep, Chief Financial Officer;
Renee Morquecho, Chief Engineer;
Rose Koch, Recording Secretary

AGENDA DECLARATION

Recording Secretary, Rose Koch, reported that the agenda for tonight's Regular Board Meeting was posted on Friday, September 5, 2014.

CONFLICT OF INTEREST DECLARATION

None.

PUBLIC QUESTIONS AND COMMENTS

None.

Isaac St. Lawrence stated that due to the urgency of a matter, the Board of Directors has determined that an additional item be added to the Regular Board Meeting Agenda as 7.C.2.: Approve Emergency Pipeline Repair Project.

MOTION: was made by Director Brown and seconded by Vice-President Corlett to add to the Regular Board Meeting Agenda Item 7.C.2.: Approve Emergency Pipeline Repair Project. Motion was carried by the following vote:
MOTION: was made by Director Cortichiato and seconded by Vice-President Corlett to approve the Minutes of the August 12, 2014 Special Board Meeting, and to approve payment of Accounts Payable totaling $560,140.27. Motion was carried by the following vote:

President Don J. McKernan Yes
Vice-President Leroy H. Corlett Yes
Director Peter E. Brown Yes
Director Donald J. Cortichiato Yes
Director Charles F. Cordell Absent

WATER MANAGEMENT COMMITTEE

Don Zdeba reported that the Department of Water Resources (DWR) has notified agencies that they will begin the process of developing the guidebook for the 2015 Urban Water Management Plan (UWMP). Mr. Zdeba participated in a webinar on September 3rd. The DWR plans to release one chapter of the guidebook each month for the next several months excluding December. Three days will be allowed to review each chapter. There will be a workshop in the future. The guidebook completion date is targeted for April 2015. The guidebook will be released July 2015 and the UWMP is due July 2016. The 2010 UWMP was completed by Krieger and Stewart at a cost of $50,000, which included scoping meetings and the evaluation of options available for determining the District’s urban water use target in accordance with the methodologies developed by DWR pursuant to Water Code Section 10608.20(h)(2) per Senate Bill x7-7 enacted in 2009. There were three work orders. The original work order was initiated in February 2010 and was closed in June 2011. The committee recommended Krieger and Stewart do the 2015 UWMP for the District.

MOTION: was made by Vice-President Corlett and seconded by Director Brown to have Krieger and Stewart do the 2015 Urban Water Management Plan for the District.

After discussion regarding costs and possibly a Request for Proposal the Board made the following motion:

MOTION: was made by Director Corticiato and seconded by President McKernan to rescind the previous motion and table the item until April 2015. Motion was carried by the following vote:
The City has recently moved up several paving projects requiring the District to lower/replace laterals and adjust valves on China Lake Boulevard between Upjohn Avenue and Bowman Road. District personnel have been replacing and lowering laterals. In addition, valve adjusting is needed for the Safe Routes to School project at the corner of Gateway Boulevard and Upjohn Avenue. Staff obtained a bid for all the valve adjusting (both projects) from Cory Lara Concrete Construction in the amount of $53,984.00. Since the District’s work had to be completed by middle of September, work began this week. The amount of this project is over the General Manager’s spending limit, consent of the Committee was needed to approve this expenditure under the District’s Emergency Purchase Procedure. The Committee agreed that the expenditure must be made and authorized the General Manager to issue a work order to Cory Lara Concrete Construction.

MOTION: was made by Director Brown and seconded by Director Cortichiato to approve the bid for the emergency expenditure to replace and lowering laterals on China Lake Boulevard, between Upjohn Avenue and Bowman Road, and valve adjusting for the Safe Routes to School Project at the corner of Gateway Boulevard and Upjohn Avenue to Cory Lara Concrete Construction in the amount of $53,984.00. Motion was carried by the following vote:

President Don J. McKernan  Yes  
Vice-President Leroy H. Corlett  Yes  
Director Peter E. Brown  Yes  
Director Donald J. Cortichiato  Yes  
Director Charles F. Cordell  Absent

Don Zdeba announced that California Department of Fish and Wildlife (CDFW) may be giving the District approval to proceed with the Kendall Line Replacement Project. The Incidental Take Permit application was submitted today and may take two weeks to get approval. Engineering is doing the design work. Project could possibly go out to bid next month.

MOTION: was made by Director Cortichiato and seconded by Vice-President Corlett to approve the Kendall Line Replacement Project and authorize staff to go out to bid.

The Kendall Avenue line has blown out seven times since 2009 for a loss of over 2,600,000 gallons of water.

Motion was carried by the following vote:
The Board reviewed the request from the California Special District Association (CSDA) for a representative to sit on the Board of Directors Region 4, Seat A and has no recommendations. No nominations were made.

Don Zdeba presented Resolution No. 14-04. The Water Quality, Supply and Infrastructure Improvement Act of 2014 is a $7.545 billion general obligation bond measure set for the November 2014 ballot. If approved by voters, the measure would provide funding for new surface and groundwater storage projects, regional water reliability, sustainable groundwater management and cleanup, water recycling, water conservation, watershed protection and safe drinking water, particularly for disadvantaged communities. The Association of California Water Agencies (ACWA) is asking for agency resolutions supporting Proposition 1 the Water Quality, Supply and Infrastructure Improvement Act of 2014 on the November ballot.

MOTION: was made by President McKernan and seconded by Vice-President Corlett, to adopt Resolution 14-04 Supporting Proposition 1 - The Water Quality, Supply and Infrastructure Improvement Act of 2014 and authorize staff to send a press release to the Daily Independent announcing the Board of Directors formal position on Proposition 1.

Director Cortichiato suggested sending out the press release to not only the Daily Independent, but to the News Review and the Swap Sheet.

MOTION: was made by President McKernan and seconded by Vice-President Corlett, to rescind the previous motion and to adopt Resolution 14-04 Supporting Proposition 1 - The Water Quality, Supply and Infrastructure Improvement Act of 2014 and authorize staff to send a press release to the Daily Independent, News Review, and Swap Sheet announcing the Board of Directors formal position on Proposition 1. The Motion was carried, by the following roll call vote:

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<th>Director</th>
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<td>Director Brown</td>
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<td>Director Cortichiato</td>
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<td>Vice-President Corlett</td>
<td>Yes</td>
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<td>President McKernan</td>
<td>Yes</td>
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<td>Director Cordell</td>
<td>Absent</td>
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Don Zdeba reported that he had received an email from Jack Connell of China Lake Alliance asking for two letters of support addressed to Senator Feinstein and Senator Boxer from the Indian Wells Valley Water District for Congressman McCarthy's initiative to make permanent China Lake's land withdrawal and add 26,313 acres underlying existing China Lake restricted airspace was incorporated into the House version of the National Defense Authorization Act (NDAA).

The committee reviewed the request from the China Lake Alliance and recommended Board approve the request and sign the letters of support of the China Lake land withdrawal but to express concern that Inyo County receive compensation of Payment in Lieu of Taxes (PILT Funds) for loss of potential tax revenue. Inyo County has 2% land privately held.

MOTION: was made by Vice-President Corlett and seconded by President McKernan to approve the letters of support for the China Lake Land Withdrawal and the concern of Inyo County to Senator Feinstein and Senator Boxer with the caveat that the letter includes Congressman McCarthy.

Director Cortichiato suggested adding to the concern Kern and San Bernardino Counties.

MOTION: was made by Vice-President Corlett and seconded by President McKernan to rescind the previous motion and approve the letters of support for the China Lake Land Withdrawal with the consideration of PILT Funds for Inyo, Kern, and San Bernardino Counties to Senator Feinstein and Senator Boxer with the caveat that the letter includes Congressman McCarthy. Motion was carried by the following vote:

- President Don J. McKernan: Yes
- Vice-President Leroy H. Corlett: Yes
- Director Peter E. Brown: Yes
- Director Donald J. Cortichiato: Yes
- Director Charles F. Cordell: Absent

Don Zdeba presented the California Urban Water Conservation Council (CWUCC) ballot (included in the Board packet) with the proposed changes to the Bylaws from the body of the Memorandum of Understanding (MOU) regarding Water Conservation in California, Exhibit 5. The committee recommended voting in favor of the proposed changes.

MOTION: was made by Vice-President Corlett and seconded by Director Cortichiato to vote in favor of the proposed changes to the MOU as presented by the California Urban Water Conservation Council (CWUCC). Motion was carried by the following vote:

- President Don J. McKernan: Yes
- Vice-President Leroy H. Corlett: Yes
- Director Peter E. Brown: Yes
- Director Donald J. Cortichiato: Yes
- Director Charles F. Cordell: Absent
Don Zdeba reported that over several years, salary adjustments have been made to the upper limits of salary ranges as a result of employee negotiations and Cost of Living Adjustments (COLA). However, the lower limit of salary ranges have not been adjusted. This has resulted in some extraordinarily wide ranges, as much as $38,000, when compared to statewide average salary ranges. This is an attempt to close those ranges. The current policy included in the Memorandum of Understanding (MOU) effective July 1, 2013 states, "The District will adjust a classification salary range when the District’s maximum salary pay is 5% or more below the state average maximum salary pay, again using values adjusted for local cost of living factors." There is no requirement for setting the minimum salary value. Three options were presented:

1) Adjust the lower salary ranges to be within at least 5% of the statewide average updated from the 2013 salary survey with a couple of adjustments. The statewide salaries have been adjusted with a 1.1% COLA for 2013 (U.S. Department of Labor) and 1.45% COLA for 2014 (statewide survey published by Crescenta Valley Water District). Graphs were included in the Board Packet that show what the adjustment is, the current range, statewide average, and where it falls short. There will be no changes to the maximum other than one vacant position of Assistant Engineer. It is proposed to lower the maximum limit for the Assistant Engineer position in order to bring it in line with the statewide average and decrease the current salary range of almost $38,000. The current maximum limit for the Assistant Engineer is within $7,241 of the Associate Engineer maximum salary value. There are currently two employees that are below the proposed minimum salary limit for their classification (Customer Service Representative and Field Service Representative). To prevent a situation where a new hire could start at the same or higher wage as an employee with one or more years of service, a one-time salary adjustment is proposed. The proposed change would have a $7,000 financial impact to the Fiscal Year 2014/2015 budget.

2) Do not change the minimum salary range.

3) Change the lower limits to something other than 5% or less below the statewide average as calculated with the previously stated adjustments.

MOTION: was made by Director Cortichiato and seconded by Vice-President Corlett to approve Option 1 as presented with the $7,000 financial impact to the Fiscal Year 2014/2015 budget. Motion was carried by the following vote:

President Don J. McKernan Yes
Vice-President Leroy H. Corlett Yes
Director Peter E. Brown Yes
Director Donald J. Cortichiato Yes
Director Charles F. Cordell Absent
Jennifer Keep reported that in 1987, the District added a section of Ridgecrest Heights (Assessment District 87-1) to its boundaries. The water system needed to be built and/or upgraded, so the AD 87-01 property owners were assessed the amount payable through 2020 via their property taxes. The Kern County Tax Collector turns over the collected assessment revenues to the District each year. Since the District did not have the funds on hand to complete the AD 87-1 development, the District took out two loans (Proposition 44 and Proposition 55) in 1989 and for many years has used the assessment revenues to make the annual loan repayments. Proposition 44 loan has been paid off.

In September 2012 and September 2013, the District made off-schedule principal payments against the Proposition 55 loan using collected assessment district revenues. This reduced the amount of interest payable by $138,241.61 and shortened the life of the loan repayment by 18 months, so the debt will be paid off in March 2021 versus September 2022.

The District currently has $249,567.53 of AD 87-1 assessment revenues, which are collected from AD 87-1 property owners. This will cover approximately $4,000 in administrative fees plus the Proposition 55 loan installment in the amount of $139,759.49, which is due October 1, 2014 leaving a balance of $105,808.04. Staff proposes that the balance can be used to make an off-schedule principal payment further reducing the interest payable and the life of the loan. The latter is beneficial since the assessment revenues are scheduled to be collected in full by September 2020. By reducing the life of the loan, the revenues and expenses will end approximately the same time, so other District revenues, such as water sales, will not be utilized to make the loan payment.

MOTION: was made by Director Brown and seconded by Vice-President Corlett to approve the off-schedule principal payment against the Proposition 55 Loan.

Director Cortichiato stated that he has voted for off-schedule payments in the past, but the District is currently doing a rate study and may need those funds somewhere else such as the Kendall line replacement. This could prevent raising the rate payer's rates. Director Cortichiato suggested that since the loan is close to being paid off, to wait until after the rate study has been completed.

Director Brown, Vice-President Corlett, and President McKernan agreed that the funds have been collected for this reason and should pay the loan down.

Director Cortichiato commented that if the off-schedule payment is made, when they do the rate study, he will continue to be very conservative looking at any proposed increase if that is what happens.
Motion was carried by the following vote:

President Don J. McKernan  Yes
Vice-President Leroy H. Corlett  Yes
Director Peter E. Brown  Yes
Director Donald J. Cortichiato  No
Director Charles F. Cordell  Absent

INYO-MONO REGIONAL WATER MANAGEMENT GROUP REPORT (IRWMP)  IRWMP

Vice-President Corlett reported that the paid staff is working on the disadvantaged community grant report that is due the end of September. The staff misinterpreted the State’s requirement for updating the IRWMP plan and must be updated to the 2012 standards before receiving any more grant funding. The staff is updating the plan by the end of the month and then it will be presented for approval to the Board of Directors October 13th Regular Board Meeting. Last month the Board of Directors approved the change to the Memorandum of Understanding (MOU) to reduce the quorum from 50% to 35%. Inyo County is refusing to approve the change. Director Corlett anticipates the MOU will remain at 50% quorum because of Inyo County’s position.

GENERAL MANAGER AND STAFF UPDATE  STAFF UPDATE

Don Zdeba updated the safety record to 1,913 consecutive days without a recordable injury. On August 22nd, the District received a letter from Special District Risk Management Association (SDRMA) acknowledging that the District did not have a ‘paid’ workers’ compensation claim during the program year 2013-2014. One benefit of this is a reduction of the District’s annual contribution to SDRMA.

Director Cortichiato commented that this is a significant amount the employees have saved the District. With holidays approaching, he asked the Board to consider an extra holiday off for the employees as a reward for that type of diligence on the job. This item will be placed on the next Administration/Executive Committee meeting.

Water production for the month of August was 267,974,000 gallons (822.4 acre-feet), a decrease of 9.4% compared to August 2013. As required by the State Water Resources Control Board, the production was reported on September 4th, well ahead of the September 15th due date. There has been a decrease in production compared to last year four of the past five months. There were no new connections during the month of August. This makes one new connection for the fiscal year and 10 new connections for 2014.

Don Zdeba reported that he had attended the Mayor’s Community Collaborative meeting at City Hall on September 3rd. Mayor Clark invited three mayoral candidates to attend. Only one candidate, Randy Jenkins, was in attendance. Mr. Zdeba gave a brief overview of SB1168 (Pavley) and AB1739 (Dickinson) and distributed a summary of both bills for their education and information. Captain Wiley, NAWS Commanding Officer, outlined three priorities for China Lake: Infrastructure, water, and reusable energy. The infrastructure
concern relates to the age of many of the structures dating to the 1940's and not meeting current seismic standards. Jim Suver reported that Ridgecrest Regional Hospital is developing a 25-year building plan for the campus. Mayor Clark mentioned the City is receiving many favorable comments about the street improvements to date. City staff is investigating the cost effectiveness of a portable tertiary water treatment unit. No details were provided for how or where such treated water would be used.

Don Zdeba addressed the Rotary Club at the August 13th luncheon. The presentation dealt with the impacts of the current drought both statewide and locally. An overview was also provided of the current state of our groundwater basin.

Last month, staff completed an outreach to local restaurants, hotels, and motels. Printed cards were distributed to them to display promoting water conservation by only serving water at customer's request and providing the option for daily towel and linen services. In exchange for their commitment to display the cards, their business names were featured in a half-page partner appreciation advertisement in the local papers and the Swap Sheet. The response by the businesses was positive.

A table has been reserved for the Balsam Street Fair being held in conjunction with the Ridgecrest Petroglyph Festival on November 15 and 16. We will have water saving devices and conservation information available as well as water bottles with an imprinted petroglyph theme.

Director Cortichiato inquired about having petroglyphs painted on the District's block wall or building. Don Zdeba will investigate this possibility.

The XERICO® Ambassadors will resume consultations this month. There are five yard consultations scheduled, four for September and one for October.

Don Zdeba reported that the updated Municipal Services Review was sent to Rebecca Moore, LAFCo's Executive Officer, on August 18th. Ms. Moore has reviewed the document and determined that it meets the requirements. The complete application packet to submit to LAFCo is coming together. Staff needs to compile maps, legal descriptions, a signed Indemnity Agreement (which Jim Worth is reviewing), and a Resolution from the Board. The packet and the Resolution are expected to be presented to the Board at the October 14th Regular Board Meeting.

Don Zdeba received an email from the local Southern California Edison (SCE) planner on August 29th advising they had to re-design the project to avoid issues with a voltage drop. The SCE planner provided the new design drawings along with two cost options: $156,139.66 for a Discount Option and $308,644.44 for a Refundable Option. These costs have not yet been reviewed and has not received final approval. The Discount Option is often selected when the cost of the project is high and the applicant believes its project or future extensions attached to this line extension may not provide additional loads/revenues. Under this option, the applicant advances a smaller sum, but without the opportunity for future refunds. The Refundable Option requires the applicant to satisfy its contractual obligation for the allowances granted in advance, and, once enough load has come online to satisfy
the up-front allowances SCE granted to the applicant, the applicant may receive additional refunds over the term of the contract for additional loads that are added from either the applicant's line extension or additional line extensions that may be connected to the applicant's line extension. This option is often selected when the applicant believes there may be additional opportunities to receive refunds beyond its initial loads/allowances. The initial estimate provided by the SCE planner was $500,000.00. More information will be provided to the Board next month.

Don Zdeba reported on the Board Workshop Action Items:
Layne Hydro Scenarios: Prepare budgetary cost estimates for all four scenarios and present information to the Plant and Equipment Committee. Preparation will take approximately two months to prepare cost estimates. Update: Cost estimates for the pumping scenarios Layne Hydro modeled will be presented at the October 7th Plant and Equipment Committee meeting and then to the full Board at the October 14th Regular Board Meeting.

Groundwater Management Plan: Update the current plan with information we have and wait for the new legislation to add. Update: The Technical Advisory Committee (TAC) of the Cooperative Groundwater Management Group is reviewing the existing Groundwater Management Plan in the context of the outline provided by Tim Parker for deficiencies and elements to be added. The TAC is not planning to go any further beyond the review as the State is in the process of drafting requirements for groundwater management plans.

Alternate Energy Feasibility: Prepare and send out a Request for Proposal to those who build solar plants and to compare with the SCE tariff analysis to see if it is economically feasible for the District to pursue. Update: Staff is awaiting the results of the Siemens preliminary energy audit before consideration of issuing a Request for Proposal (RFP) for a Power Purchase Agreement with a solar company. The Siemens proposal will contain three components, including solar. The other two are categorized as facilities (lighting retrofit and controls, NVAC upgrade) and wells (SCADA optimization and motor/pump efficiency).

Asphalt Patching Practices: Discuss with the City to waive the glass grid requirement. Update: Onstott Construction is expected to resume asphalt patching the week of September 22nd. At such time, Engineering will coordinate with Loren Culp (City Engineer) to observe the issues of patching with the glass matting.

District Yard Fence: Get cost estimates on replacing yard fence that looks more appealing. Update: Staff received a cost estimate of $112,525 to demolish the existing wall, which has some structural deficiencies, and erect a new wall in its place. Approximately $70,000 of the estimate was associated with replacing the existing wall. A budgetary number of $99/linear foot was provided to City Manager Dennis Speer to extend the wall the length of the City's yard along West Ridgecrest Boulevard. This estimate was brought to the Plant and Equipment Committee last month and the committee agreed that the project is cost-prohibitive at this time. Staff will budget for block wall replacement next fiscal year.
Wells 18 and 33 Safety Showers and Eye Wash Stations: Update: Staff has reviewed a preliminary design for a system that would provide the required water pressure and have adequate storage capacity to meet OSHA requirements for flushing. The drawings are being modified based on that review. Once finalized, installation will be expedited.

On August 25th, Tim Fox reported Regional Command legal counsel in San Diego is reviewing the document. No further details are available.

Renee Morquecho reported that Tim Fox was on vacation last week and A-ZONE TANK she is waiting to hear from him.

Downing Construction has finished its portion of work on this project. A final meeting with Downing will take place on September 12th to review outstanding Extra Work items. Staff expects to have a recommendation for acceptance of contract work at the October Board meeting. Once the City has completed their work, Cory Lara Concrete Construction will raise the valve cans between Norma Street and China Lake Boulevard.

A work order was signed for Phase II of this project. Staff has begun GIS sending items to DCSE for update in the GIS system. Staff will be looking at two field tablets for purchase.

The Incidental Take Permit application has been sent to the California Department of Fish and Wildlife (CDFW). Staff expects approval within a couple of weeks. The required stream alteration permit will take approximately six weeks, but will be expedited by the CDFW once received.

Jennifer Keep reported year-to-date revenues as of July 31, 2014 are $1,115,503 and expenses are $728,687, so revenues exceeded expenses by $386,617, which is $82,038 better than budget. Revenues were $25,000 less than projected.

As of August 31, 2014 estimated revenues are $1,144,346 and estimated expenses are $771,322, so revenues are estimated to exceed expenses by $373,024. Based on August 2014 estimates, year to date cumulative revenues are $2,259,849 compared to budgeted revenues totaling $2,303,247, so revenues are currently under budget by $43,398. Year to date expenses are $1,497,340 compared to budgeted expenses totaling $1,720,960, so expenses are currently under budget by $223,620. By the end of August, revenues were expected to exceed expenses by $582,282, but actual revenues exceed expenses by $762,509 for a difference of $180,227.

The revised propagation study searching for the best data collector AMI PILOT sites is not done yet. The propagation study is projected to be completed by the end of next month. Staff has contacted Sierra Sands Unified School District to see if there are any surplus towers for sale.

Jennifer Keep reported on the following conservation items:

- Nineteen water waste reports since the August Board Meeting. Staff notifies the occupant/owner personally and/or a notice is left at the door.
Card containing information on new statewide restrictions, IWWVD Ordinance 93, and urging customers to conserve water was mailed to all deliverable addresses within the 93555 and 93556 zip codes.

The new billboards will be at the corner of Pony Street and Inyokern Road and at the same location on South China Lake Boulevard. The signs will be yellow on black, will say "Use Water Responsibly," and will feature the District's logo in red. The current sign on China Lake Boulevard will be moved to the current location at the corner of Inyokern Road and Jack Ranch Road. The sign on Trona Road will stay the same.

Staff is looking into ways to implement rebate programs for living turf and fixtures such as low flow toilets.

Jason Lillion reported that ATSI is expected to finish installing radios for the IP telemetry project at the west wells 30/31 and southwest wells 18/34. When this is complete, a punch list will be created. Johnson Controls will be here Thursday for testing Friday. SCE will then be dispatched to run it live. If SCE approves the project, they will issue a refund to Johnson Controls.

After cutting off the top of one Sludgemate, staff has noticed a marked decrease in the time it takes the sludge to dry. Once a load of sludge is taken to the landfill, staff will know what cost savings can be had by hauling drier sludge.

Arsenic Plant 1 produced 41,886,000 gallons and Arsenic Plant 2 produced 45,417,000 gallons for the month of August.

For the month of August, there were 12 temporary repairs, 7 permanent repairs, 25 copper replacements, and 27 replacements with aluminum CPVC Pipe. There were a total of 71 services worked on for the month of August. There were 20 blow offs for a total of 21,108 gallons of water. One hundred and seventy (170) valves were turned.

BOARD COMMENTS/FUTURE AGENDA ITEMS

None.

With no other Board comments, President McKernan recessed the meeting and adjourned to Closed Session at 8:18 p.m.

CLOSED SESSION

The meeting was reconvened in Closed Session at 8:24 p.m.

The meeting was recalled to Open Session at 9:03 p.m.

There was no action taken which would require disclosure under the Brown Act.
With no further business to come before the Board, President McKernan adjourned the meeting at 9:03 p.m.

Respectfully submitted,

Rose Koch
Recording Secretary

APPROVED: October 14, 2014