

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

ADMINISTRATION/EXECUTIVE COMMITTEE
MEETING MINUTES

WEDNESDAY, OCTOBER 4, 2017 – 3:30 P.M.

BOARD ROOM
500 W. RIDGECREST BLVD., RIDGECREST

Attendees: Peter Brown, Chuck Cordell, Don Zdeba, Reneé Morquecho, Ty Staheli, Jason Lillion, and Rose Koch

1. Call to Order

The meeting was called to order at 3:33 p.m.

2. Committee/Public Comments

None.

3. Maintenance/Repair/Construction Operator Position

Since the purchase of the NO-DES unit, it has been determined that it requires two personnel to operate. The average time needed to run a complete cycle on a section of pipe is 5 hours. Based on the number of District system blow-offs, it has been determined that it will require two full time operators to adequately cover the entirety of the distribution system using the NO-DES truck. In order to utilize the NO-DES unit on a regular basis, resume regular valve exercising duties, and have adequate staffing for the other maintenance duties, particularly leak repair, an additional Maintenance/Repair/Construction Operator is necessary. Budget increase needed for the remainder of the 2016-2017 fiscal year (10 months) is minimum \$34,224 to a maximum of \$48,680.

Committee recommends Board approve the additional Maintenance/Repair/Construction Operator Position.

4. Allowances for Specific Unanticipated Use Policy

Per September 11th Regular Board Meeting, Committee reviewed the Allowances for Specific Unanticipated Use Policy.

Committee recommended not changing the policy.

5. Leadership Ridgecrest

Leadership Ridgecrest, Community Issues/Government Processes, hosted by the Chamber of Commerce, will be held on October 20th at 1:45 p.m. Leadership Ridgecrest will be run by Geri Haradon, Denny Kline (Field Representative for Kern County 1st District Supervisor Mick Gleason is Master of Ceremonies. They have asked the District if Don Zdeba and a Board Member would lead a presentation/discussion.

Committee recommended Don Zdeba and Director Brown represent the District and lead discussion on October 20th Leadership Ridgecrest.

6. Draft Agenda for Regular Board Meeting of October 10, 2017

The Committee reviewed the agenda and made changes as needed.

7. Future Agenda Items

None.

8. Adjournment

The meeting was adjourned at 3:48 p.m.