

BOARD OF DIRECTORS
INDIAN WELLS VALLEY WATER DISTRICT

ADMINISTRATION/EXECUTIVE COMMITTEE
MEETING MINUTES

WEDNESDAY, JANUARY 6, 2021 – 3:00 P.M.

In accordance with the evolving Public Health Declaration, this meeting was held via video conference through WEBEX.com

Attendees via teleconference: Chuck Griffin, David Saint-Amand, Don Zdeba, Ty Staheli, Renee Morquecho, and Jason Lillion

1. **Call to Order**
The meeting was called to order at 3:00 p.m.
2. **Committee/Public Comments**
None.
3. **Request for Variance to Connection Fees: ECC for Naval Facilities Engineering Command Temporary Housing Project**
The Committee reviewed the item report, options available, and fiscal impact to the District. Environmental Chemical Corp (ECC) is under contract with the Naval Facilities Engineering Command to supply temporary housing at China Lake for temporary workers that will be performing the emergency repairs due to the July 2019 earthquakes. Staff recommends, since it is a master-meter and the District has not installed the distribution system, to only charge the Capital Facility Fee for a 6” meter at a cost of \$168,905. This ensures the project has paid its share of the Capital Facilities that are being used to provide water such as: wells, tanks, and transmission pipelines.

The Committee recommends the Board consider option #4: Charge for the equivalent domestic use connection. The domestic use for the project is equivalent to a 2” meter. The Capital Facility and Distribution System fees for a 2” meter total \$46,871. But to also charge the Monthly Private Fire Protection Service charge for a commercial 6” meter (currently \$183.59), and all other applicable fees.
4. **COVID Prevention Plan (CPP)**
The Committee reviewed the proposed CPP. The CPP is subject to change to remain up to date with state mandates, as well as requirements imposed by the Center of Disease Control (CDC) and California Department of Occupational Safety and Health (Cal/OSHA). Legal recommends the CPP be a stand-alone policy, separate from the District’s Injury and Illness Prevention Plan (IIPP) and to include the District’s Hygiene Policy.

The Committee recommends the Board approve the proposed CPP and include the District’s Hygiene Policy.

- 5. ACWA JPIA Representative and Alternate**
The Committee had no recommendations and defers to the Board for further discussion.
- 6. Draft Agenda for the Regular Board Meeting of January 11, 2021**
The Committee reviewed the agenda and made no changes.
- 7. Draft Agenda for the Special Board Meeting Workshop of January 27, 2021**
The Committee reviewed the draft agenda. Additional agenda items were asked to be sent to Don and Lauren by Wednesday, January 20th.
- 8. Future Agenda Items**
None.
- 9. Adjournment**
The meeting was adjourned at 3:59 p.m.